



## *DD Council*

### **Regular Scheduled PRC subcommittee Meeting** November 12, 2013

#### **Attendance**

*PRC Members:* Chris Sullivan, Shelagh McClure, Tom Boudreau, Bill Knight, and Jim Rosen present. Ada Suarez was not present.

*Staff Support:* Molly Cole – Executive Director of Developmental Disabilities Council.

#### **1. Welcome/Introductions:**

The group nominated Christine Sullivan as chair and Shelagh McClure as vice-chair. Tom Boudreau moved to elect them and Bill Knight seconded. They were elected unanimously.

#### **2. Discuss two non-competitive grants.**

2a. DDS/NEAT Supporting Employment with Technology Proposal. There was a discussion about NEAT and the new partnership with DD regarding I-PAD use.

**Motion:** Bill Knight moved to authorize Molly to execute the MOU with DDS. Seconded by Shelagh McClure. The motion passed unanimously with Jim Rosen abstaining since he is a new committee member.

2b. New Britain Emergency Preparedness Continuation Proposal. There was a review of the elements – with hopes that there would be more specifics with specific communities. As well there was a discussion as to the website – wondering if a set date could be given as to when the website will be completed and then up and running (as a fully accessible website).

**Motion:** Tom Boudreau moved that an MOU be executed following the provision of specifics to Molly Cole on the selection of communities, completion date for the website, number of trainings and number of communities. The motion was seconded by Bill Knight and was approved unanimously with Jim Rosen abstaining due to being new to the committee.

3. **Remaining Proposals:** Two more proposals are expected by Friday and will be forwarded to the committee for their review. The committee will meet via conference call to discuss and vote on these proposals. That meeting will be set in early December.

4. **Continuation Proposals:** The committee agreed that continuation proposals should be reviewed by PRC.

5. **Site Visits:** The PRC committee members will conduct the Program Review Site visits with staff.

#### **Next Meeting:**

There will be a conference call in early December 2013.

Respectfully submitted,

Thomas Boudreau