

**CT Council on Developmental Disabilities
Proposal Review Committee**

**July 12, 2013
2:00 to 3:00 PM
Regular Scheduled Conference Call Meeting
Minutes**

Participating by Phone: Chris Sullivan, Shelagh McClure, Tom Boudreau

Staff: Molly Cole

Meeting was called to order at 2:02 PM by Chris.

1) Discussion on RFP's for new funding:

a) Employment:

First, Molly reported on her discussion with Robin Wood regarding a possible RFP on employment. This was done pursuant to a request by the committee at the June 11, 2013 conference call meeting. Molly reported on a new initiative that would develop training in the use of assistive technology (possibly i-Pads) to be used by persons with disabilities in their employment setting. This is a way to use technology to guide people in their employment rather than complete reliance upon job coaches or assistants. It was discussed that these devices could be utilized to get people ready for work, as reminders for tasks to be completed, and even in task analysis. This could be a way for the Council to obtain data on the effectiveness of this type of tool that could be then used to possibly influence policy/ best practice for people with disabilities in the workforce.

Molly pointed out the if the committee was inclined to pursue this objective in employment, it could be done as a Council directive rather than through the RFP process – Council could vote on this as an initiative. The committee was receptive to the idea especially in view of the fact that we have spent a lot of time this year on process issues to prepare the committee going forward with a solid and consistent process for issuing RFPs and in reviewing proposals. It

was determined that we should review this with the Council at the July meeting.

b) Bullying Prevention:

The committee discussed the initiative which has been proposed by the Governor's Council on Bullying Prevention regarding the development of an anti-bullying pilot program for schools. In view of the fact that this group has already developed many trainings on bullying prevention as concerns students with disabilities, the committee thought it made much sense to pursue this initiative. The committee will recommend to the Council that this be pursued as an initiative of the Council.

c) Housing:

This priority will be reviewed again in the spring as we obtain more information and feedback from existing funded proposals, specifically UConn/UCEDD. We can then determine/revisit the possibility of issuing a new RFP based on those recommendations.

2) Next Steps:

1. Molly will speak with Robin Wood again regarding the employment initiative to review more data and information about how this assistive technology initiative would work. She will get additional information and report back to this committee which will convene another telephone conference call should one be necessary.
2. Perhaps the committee should review the "Site Visit Report" form in order to ensure that the elements that were requested in the process and proposal, correspond with the Site Visit Report Form.

3) Adjourn: Chris moved to adjourn the meeting and Shelagh seconded. The meeting adjourned at 2:35 PM.

Respectfully Submitted,

Chris Sullivan