

**CT COUNCIL ON DEVELOPMENTAL DISABILITIES
MINUTES
MEMBERSHIP AND SUPPORT COMMITTEE**

March 12, 2013
Beth El Temple
2626 Albany Avenue
West Hartford, CT

Present: Emily Bickhardt; Jacqueline Jamison; Michelle Johnson (Vice-Chair); Sabra Mayo (Chair); Sarah Rafala; and Kathy Wolkner (Ex-Officio).

Excused: Ada Suarez

Staff: Mary-Ann Langton (Disability Policy Specialist)

Personal Assistant: Peggy Johnson

Ms. Mayo began the Membership and Support Meeting at 1:00 p.m., and moved to the first item on the agenda.

1. Review and Approve the Minutes of September 4, 2012, September 6, 2012 and November 14, 2012

Ms. Jamison made a motion to approve the September 4, 2012 and September 6, 2012 minutes with the correction of the spelling errors to the name of Ms. Rafala. Ms. Johnson seconded. Ms. Bickhardt, Ms. Rafala and Ms. Wolkner abstained, and the motion was passed.

Ms. Jamison made another motion to approve the November 14, 2012 minutes with the correction of the spelling error to the name of Ms. Rafala. Ms. Johnson seconded. Ms. Rafala and Ms. Wolkner abstained. The motion passed.

2. Old Business

a. How to develop a mentoring program

The committee discussed implementing a mentoring program in which veteran Council Members could mentor new Council Members. This program will coach the new members in how to speak at Council and committee meetings. Members expressed the need to create a glossary of familiar words, phrases and acronyms that would be available for all Council Members. The Committee will continue this discussion at future meetings

b. Orientation

Ms. Bickhardt made a motion to have one orientation training a year for new Members, and if necessary, have additional trainings for new Members. Ms. Johnson seconded. Ms. Wolkner

abstained and the motion was passed. Ms. Jamison amended the motion and made a new motion, which states that additional orientation trainings will be given **if there are two or more new Council Members**. Ms. Bickhardt seconded, and Ms. Wolkner abstained. The motion was passed. Ms. Langton will explore whether orientation training is needed for the next Council Meeting.

3. New Business

Ms. Johnson made a motion to have Ms. Mayo collect signatures from the Council Members who are eligible for re-appointments. Ms. Langton will email any members who are not present for their signatures.

4. Adjournment

The Committee unanimously adjourned at 1:57 p.m. so that Ms. Mayo could begin to collect the needed signatures.

Respectfully submitted,

Mary Ann Langton
Disability Policy Specialist
CT Council on Developmental Disabilities