

**Minutes**  
**CT Council on Developmental Disabilities**  
**ANNUAL MEETING**  
**September 10, 2013**

The 184<sup>th</sup> meeting of the CT Council on Developmental Disabilities, which was the Annual Meeting, was held on Tuesday, September 10, 2013 from 10:00 AM to 2:30 PM at Beth El Temple, West Hartford.

**Presiding:** Bill Knight, Chair; Kathy Wolkner, Vice Chair

**Recorder of Minutes:** Molly Cole, Director

**Members Present:** Chris Blake, Thomas Boudreau, Michelle Duprey, Jacqueline Jamison, Bill Knight, Zuleika Martinez, Sabra Mayo, Shelagh McClure, Meg McDermott, Sarah Rafala, Brenda Stenglein, Ada Suarez, Chris Sullivan, Kathy Wolkner, Robin Wood

**Members Absent:** John Curtin, Michelle Johnson, Mark Keenan, Alicia Kucharczyk, Melissa Morton, Jim Rosen, Bob Shea

**Staff:** Molly Cole, Cathy Adamczyk

**Guests:** Gerri Hanna, David Morgana, Jim McGaughey, Sandy Trionfini, David Kosciuk, Barbara Nadeau, Jamie Lazaroff, Shannon Jacovino, Nicholas Gelbar, Varian Salters, Trinh Le, Wendy Kwalwasser, BethAura Miller, Leslie Simoes, Tony Orriola, Peter Love, Gretchen Knauff, Pam DonAroma, Linda Rammler, Jennifer Bogin, Patrick Turek, Candace Low, Gary Allen, Cathy Ludlum, MichelleTyler,

1. **Call to Order.** The meeting was called to order at 10:10 AM.
2. **\*Approval of Agenda:** Zuleika Martinez moved that the agenda be approved with no changes. Shelagh McClure seconded the motion and the agenda was unanimously approved.
3. **Presentations:**
  - Molly Cole provided an overview of the Council initiatives, five year plan and activities
  - Wendy Kwalwasser and Barbara Nadeau reviewed the Parents with Cognitive Limitations project funded by the Council
  - Peter Love and Linda Rammler reviewed the Housing Coalition and Emergency Preparedness Training projects funded by the Council
  - Sandy Trionfini reviewed the Medical Safeguards project funded by the Council
  - Patrick Turek reviewed the pilot projects funded through New Britain Emergency Medical Services, funded by the Council.
  - There were questions for all presenters following all presentations.

4. **Business Meeting:** Bill Knight and Kathy Wolkner convened the business meeting at 1:10 PM, following lunch. All guests, with the exception of Antonio Orriola (pending appointment to the Council) chose to leave prior to the start of the business meeting.
5. **\*Approval of Minutes:** Shelagh McClure moved to approve the minutes of July 16 and Zuleika Martinez seconded the motion. Sara Rafala and Michelle Duprey abstained and the motion carried.
6. **\*Election of Officers for 2013-2014:** Sabra Mayo, Chair of the Membership Committee reviewed the ballot and voting procedure. Chris Sullivan moved to approve the ballot and sabra seconded the motion. The ballot was approved unanimously. All ballots were completed anonymously by voting members present. Molly Cole tallied the ballots and Bill Knight and Kathy Wolkner were re-elected unanimously by all members present and voting.
7. **\*Approval of 2014 calendar:** Molly Cole reviewed the proposed calendar of meetings for 2014 which will again be held on the second Tuesday of every other month. The following calendar was approved and will be posted on the web site and with the Secretary of State:

January 14, 2014 (SNOW DATE January 21, 2014);

March 11, 2014 (SNOW DATE March 18, 201

May 13, 2014

July 8, 2014

September 9, 2014 ANNUAL MEETING

October 7-8 COUNCIL RETREAT

November 18, 2014 (NOTE THIS IS THE THIRD TUESDAY DUE TO THE VETERAN'S DAY HOLIDAY)

Locations will be confirmed with Beth El Temple for these dates.

8. **\*Review and approval of the 2014 budget:** Molly Cole presented an overview of the proposed budget for 2014. Shelagh McClure moved to approve the budget with an amendment allocating \$10,000 for the Community of Practice, moving those funds from Undesignated. Zuleika seconded the motion. Robin Wood abstained. The budget was approved unanimously.
9. **Executive Director's Report:** Molly Cole reviewed the report to the Council on activities for the months of July and August.

**10. Committee Reports:**

**Executive Committee:** Bill Knight reported to the Council that the Executive Committee met on August 16 to discuss issues related to completion of the WeCAHR Aging in Place project. After lengthy discussion the Committee voted to terminate the contract, as per the MOU, on August 31 (fifteen days' notice), and pay outstanding balance for July and August. The contract was terminated.

**Membership Committee;** Sabra Mayo reported that there is one new appointee, Melissa Morton, who is replacing Jennifer Throwe. Two additional names have been put forth to the Governor for appointment: Antonio Orriolla (self-advocate) and Joyce Lewis (representing a non-profit-Key Services Birth to Three). The Governor would like to officially appoint Robin Wood, and therefore the additional parent slot will not be filled at this time.

**11. Retreat:** Molly Cole discussed the agenda and planning for the Retreat on October 8-9. She will develop the agenda and seek a speaker from the Community of Practice.

**12. \*Adjourn:** Chris Sullivan moved to adjourn and Zuleika Martinez seconded. The meeting adjourned at 2:25 PM.

***\*Indicates vote by the Council***