

RFP QUESTIONS AND CONNECTICUT SITING COUNCIL RESPONSES

Q. 1 The scope of services does not provide enough information to complete a “work plan” as requested in the RFP. Can you provide input as to what you would like to see incorporated into the “work plan”?

A-1

- The scope will be over a broad range of renewable energy technologies. Presently, the Connecticut Siting Council (Council) is aware of a wind energy project that may come before this agency. The Council also is aware of legislation which, if approved, would result in the Council being responsible to conduct a study to determine the feasibility and efficacy of using wind turbines to produce energy in this state and the preferred locations for any such wind turbines with a completion date prior to January 15, 2011. Providing the Council with information and cost estimates of a study such as this would be beneficial.

The Council was using previous documents as a guide for this RFP, the Task 4 requirement is not necessary, since each filing will be unique. For this RFP, expenses will be derived mainly from consultant staff hours worked which will be detailed in the submitted Price Schedule.

Q. 2 Financial information is requested. Would it be possible to state that financial information would be provided only if awarded the RFP?

A-2

- Stating that you will provide financial information if awarded the RFP is acceptable.

Q. 3 Reference letters are requested in the RFP. Would it be sufficient to provide contact names, addresses, and phone numbers for references, or do you require actual letters?

A-3

- Letters would be the preferred reference format.

Q. 4 Contractor Qualifications state that the applicant must possess a valid license to work in the State of Connecticut. Is a license to work in all United States sufficient? If not, can you provide direction where to get the license information for the State of Connecticut.

A-4

- You may review the State of Connecticut Department of Revenue site at <http://www.ct-clic.com/TradeLicenses/categorySearch.asp> to determine if further licenses are required. You may, however, state that you are licensed for all states, and if additional licenses are required, you can state that you will pursue them in the event that you are awarded the contract.

Q. 5 Are you planning to award a contract to one contractor, or will you select multiple contractors?

A-5

- One contractor.

Q. 6 Would you please clarify what type of license to work in the State of Connecticut is required under Contractor Qualifications?

A-6

- You may review the State of Connecticut Department of Revenue site at <http://www.ct-clic.com/TradeLicenses/categorySearch.asp> to determine if further licenses are required. You may, however, state that you are licensed for all states, and if additional licenses are required, you can state that you will pursue them in the event that you are awarded the contract.

Q. 7 The Scope of Services on the first page of the RFP describes technical and environmental support over a broad range of renewable energy-related areas; no specific tasks are described. This Scope of Services looks like you are seeking to retain an on-call contractor with a broad range of expertise you can access for tasks as needed. However, Under Required Format for Proposals, Task 4 – Statement of Work, a “Work Plan with a detailed, task-oriented breakdown for each activity/task in the Scope of Services” is required, along with Methodologies, list of Deliverables and a Schedule. Is the Task 4 requirement correct, and could you provide more guidance on what the task structure and specific deliverables would be?

A-7

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Q. 8 Are travel costs in addition to mileage reimbursable under this contract?

A-8

- Travel costs, aside from mileage, will be reimbursable providing that copies of receipts are submitted. Travel costs reimbursement by the Council cannot exceed the current fiscal year Domestic Per Diem rates, a sample of which is shown below. The website which lists the reimbursement rates is as follows:

http://www.gsa.gov/Portal/gsa/ep/contentView.do?contentType=GSA_BASIC&contentId=17943

Connecticut	Bridgeport / Danbury	Fairfield			\$126	\$71	\$197
Connecticut	Cromwell / Old Saybrook	Middlesex			\$87	\$61	\$148
Connecticut	Hartford	Hartford			\$112	\$56	\$168
Connecticut	Lakeville / Salisbury	Litchfield			\$97	\$66	\$163
Connecticut	New Haven	New Haven			\$102	\$61	\$163
Connecticut	New London / Groton	New London			\$101	\$61	\$162
Connecticut	Putnam / Danielson / Storrs	Windham / Tolland			\$77	\$56	\$133

Q. 9 The Council also received a question if the contract could be amended. The interested party submitted their proposed amendments.

A-9

- Prospective bidders may present amended contract terms in their proposal. Those changes will be reviewed on a case by case basis by the Attorney General's Office if the bidder is chosen. Please note that many of the contract terms are standard language and not eligible for negotiation. Failure to agree on contract terms, may nullify the chosen bidder from entering a contract with the State of Connecticut Siting Council and an alternative bidder agreeing to terms will be chosen.

Q. 10 Do prospective bidders have to be Department of Administrative Services certified?

A-10

- Being certified as a small or minority owned business is not required.

Q. 11 Is the Siting Council opposed to this RFP being bid on by a team, or are you looking for one single firm to do all the work?

A-11

- The Council wishes to secure a vendor that would have all disciplines necessary to complete the work without outsourcing. That being said, if a conglomerate of consultants/firms submit a bid as a team, this should not be preclude them from

consideration. Hence “ Bids submitted by groups or single firm entities are equally welcome.”.

Q. 12 If subcontracted to a prime, would a subcontracted consultant be precluded from working on other energy and renewable energy projects that may come before the CT Siting Council?

A-12

- If a vendor is capable of multitasking various projects it is best that the principle project managers reporting to the Council under the RFP can not be associated with any project that would potentially be considered by this agency. This is typically discussed during the interview.