

ConneCT Management Advisory Committee & Connecticut Portal Advisory Group Meeting Agenda

August 1, 2002
9:00am to 12:00pm

- I. Welcome (Breakfast and Presentations)
- II. Reports
- III. Portal Development
- IV. New Business/Other Issues

CT.gov Portal Objectives

- Promote a single point of entry
Primary entry point for all State of Connecticut information and services over the Internet
- Create Marketing Leverage
All promotional dollars are put toward ct.gov/site name or keyword
- Create a Common Look and Feel
Benefits include less design resources required, ensured accessibility within template, ease of use for the public, increased legitimacy
- Utilize Portal Software - Dynamic Site Framework (DSF)
Greater Content Management abilities

Organization History

Next step in the Internet presence process for CT State Government

SHPAC (State Home Page Advisory Committee) 5/1994 – 10/1997

Initial group brought together to discuss CT place on the Internet

CMAC (ConneCT Management Advisory Committee) 10/1997-8/2002

Changed name to reflect its expanded role and the new website name.

CPAG (CT Portal Advisory Group)

Latest change to reflect new website and role

Connecticut Portal Advisory Group Organization

Executive Sponsor: Rock Regan (DOIT, Chief Information Officer)

Coordinator: Michael Varney (DOIT, Internet Services)

Supporting Board and staff comprised of DOIT and other government representatives

Connecticut Portal Advisory Group Organization, cont.

Subcommittees

- Accessibility Subcommittee (Kathleen Anderson, OSC)
- ConneCT Kids Subcommittee (Richard Hemenway, Judicial)
- Taxonomy Subcommittee (Al Palko, OSL)
- Portal Users Subcommittee (Angela Taetz, DOIT)

Proposed Workgroups (Durational)

- CT.gov Public Relations
- CT.gov Policy and Standards
- Strategic Planning

CT.Gov Website Policy

The purpose of the CT.Gov website policy is to (1) provide guidelines for statewide use of the **CT.gov** portal and its associated pages and (2) provide a framework for the creation and scope of an Advisory Group to the Department of Information Technology.

(Refer to handout or see the CPI website at www.ct.gov/cpi)

Connecticut Portal Advisory Group (CPAG) Objectives

- Serve in an advisory capacity to the *Chief Information Officer* of the Department of Information Technology.
- Support the CT.gov portal by assisting with a service based framework leading to the development of virtual agencies.
- Utilize permanent subcommittees and need-based workgroups to accomplish statewide goals through the portal.

Connecticut Portal Advisory Group (CPAG) Objectives cont.

- Establish a group of representatives from the Executive, Legislative and Judicial branches of Connecticut state government, the Connecticut State University System, the University of Connecticut and the Connecticut Community-Technical Colleges.
- Hold regularly scheduled meetings which remain open to all interested participants
- Strive to improve what is already in place by leveraging portal concepts and software/hardware.

Connecticut Portal Advisory Group (CPAG) Objectives cont.

- Provide avenues to communicate ideas and recommendations allowing “grass roots” contributions to be reviewed.
- NOT be responsible for specific approval or authorization of content for a particular state agency’s or organization’s web pages. The responsibility for content rests with the agencies and organizations who are providing the information.

Portal Management Group (PMG)

DOIT has created a Portal Management Group to assist with DSF migrations

Members of the group are:

- Michael Varney
- Angela Taetz
- Luis Boria
- Mario Mezzio
- Craig Mollison (8/26/02)
- Other staff as required

Portal Management Group (PMG)

The Portal Management Group responsibilities are to:

- Develop timelines and project plans specific to the migration to the DSF portal
- Coordinate all steps of the migration process with staff designated by each agency
- Perform the actual file transfer from the existing web server to DSF
- Provide/coordinate training as required on this portal product/technology
- Provide support and assistance as needed

Statewide Portal Implementation Status Report

Sites currently in production.

- DMV
- CFPC

Sites available for review.

- CT.gov
- CEN

Statewide Portal Implementation Status Report

Short Term Plans

•Sites in development

Siting Council, InsideDOIT (DOIT intranet), DOIT Client Site

•Remaining Pilot Sites

DPW, CTHelps, OEM

Statewide Portal Implementation Status Report

Deliverables to complete Pilot Phase

- All pilot sites in production
- Development of a CT.gov Style Guide and best practices, standardized procedures for training and support,
- Portal Management Group (PMG) migration project plan tested and approved
- Place all relevant information above on a website

Scheduled Events

Portal Workshop(Live DSF Demonstration) - August 15, 2002

Next CPAG Meeting - October 24, 2002