



Objective: School to Work Transition Workgroup

Meeting Date: March 13, 2008

Meeting Place: State Education Resource Center, Middletown

Attendees: Arlene Lugo, Noreen Shugrue, Jo-Ellen Wickwire, Carlos Colón, Barry Rita, Nora Bishop, Patricia Anderson, Lila Coddington, Khampasong Khantivong, Patti Clay

Action Items

Item	Action	Responsibility	Due Date	Status
1.	Dates that youth groups meet	All workgroup members	April 10, 2008	In progress
2.	Review mentoring logic model	All workgroup members	April 10, 2008	In progress
3.	Forward materials listed in minutes below	Patricia Anderson, Jo-Ellen Wickwire	Before April 10, 2008	In progress
4.	Forward Arlene Lugo information for web site additions	All workgroup members	ASAP	In progress

Agenda Item: Baseline Data Subgroup Report

- Survey to Special Education Directors/Staff will go out in the SDE March blog.
 - Survey is in Excel, definitions and demographics are in Word. Entire document will be in PDF.
 - Will be due May 1.
 - UConn will develop report from the data.
 - Sub group will develop products from this survey.
 - Anticipated products are: fact sheets, best practices, matrix of data for SDE and Connect-Ability web sites
- 2005 Transition Task Force CRP Resource Directory data compiled into Access database.
 - Data can then be queried to determine areas of gaps: geographic, service, etc.
 - Pat has a copy of the original survey so we can and send it to any new Community Rehab Providers.
 - Subgroup will want to determine what vendor list each CRP is on, i.e. BRS, BESB, DDS, DMHAS, etc.
 - Subgroup will develop the questions we want to gather from this data.
 - Jo-Ellen will provide Nora with Peter Mason for DDS CRP information.
 - Pat will provide a copy of SDE 82s for new CRP information and a copy of the original survey.
- Evaluation flowchart for workgroup report card for Centers for Medicare and Medicaid Services.
 - Barriers, data measures, data sources, pre-and post measures.
 - Survey to colleges about disabilities services was discussed.
 - Discussion of this survey was tabled to the May full workgroup meeting.
 - Two topics were discussed: 1.surveying disability services and accessibility available on campus or 2.what colleges are doing toward work.
 - Information from employers hiring youth was also discussed.
 - Will partner with Employer workgroup to develop information through BLN, Top Employers, Hartford Metro Alliance, and any other employer contacts.
 - Pat will also provide contact information on SOS programs in schools.
 - Regional workforce boards may also be contacted.

Agenda Item: Web Site Subgroup Report

- Ideas for marketing the web sites youth page were discussed.
 - Gift card size ads, advertisement on My Space, Face Book, Lanyards, mouse pads, calendar strips, bookmarks, and carabiners.

- Next subgroup meeting will work on formulating questions that will entice youth to visit the web site.
- Jo Ellen will send information to Arlene on DDS Transition.
- Workgroup members will continue to send Arlene information. Materials gathered to date will be reviewed and brought back to workgroup for final review.

Agenda Item: Youth Participation Subgroup Report

- Those who have access to youth groups-please find out when these groups meet so we can schedule a time for workgroup members to visit and present information as well as ask how/if they would like to be involved.
 - Subgroup will develop questions.
 - YLF e-mail addresses from the last nine year's delegates have been made available to the workgroup to send out questions/survey/information.
 - YLF program committee is also exploring ways to include this workgroup for July Forum.
 - PYD contract being finalized.
 - Logic model for mentoring RFP previously done by PYD was passed out for workgroup members to review. (it will also be attached to these minutes). Please review this document for discussion in the next subgroup meeting. Agenda topic will be how the RFP will be written to target appropriate programs.
 - Topics to consider will be: specific criteria, what the workgroup will offer i.e. money, TA, materials, etc., how many programs will we support.
 - Lila facilitates a collaborative throughout the state to increase success of students with disabilities through supported education in post-secondary ed and training.
 - Noreen will visit the SDE Transition Task Force at their March meeting to discuss youth and parent input for evaluation.

Agenda Item: Social Security Ticket to Work Program/How or Why Would A School Become an Employment Network?

- Nora Bishop review the proposed changes to the Social Security "Ticket" program to explain the advantages to a school system to be coming an Employment Network.
 - Potential revenue if school it is providing work experience for students who are currently receiving SSI or SSDI.
 - Nora will be glad to discuss this further with anyone who believes their school would be interested.

Next meeting: April 10, 2008 Sub groups
 9:30 a.m.-noon
 State Education Resource Center (SERC)
 Fish tank conference room