

Employment Workgroup Monthly Meeting

August 26, 2008

1 p.m. – 3 p.m.

Office of Protection & Advocacy



Agenda

Invitees: Quincy Abbott; Carol Modugno; Glendine Henry; Amy Porter, Kerri Fradette, George Ducharme; Julie Robison; Mary-Ann Langton; Noreen Shugrue; Kathleen Marioni, Jim Quick, Reggie Stankaitis, Stan Koslowski, Deb Walker, Linda Guillorn, Kathleen Blewett, Melissa Marshall

Facilitator: Margarita Torres

Objective: **Monthly Workgroup Meeting**

1 – 2:30 pm Review action Items from previous meeting (see below) Margarita

Buyer’s Guide to Diversity-friendly Employers

New Business All

Action Items:

Item		Responsibility	Due Date	Status
1.	Obtain Susan LaBreck’s number (MA Commission for the Blind) to pursue info on setting up Youth Internships with Major Corporations.	Susan	7/15	Complete
2.	Draft the Employment WG member expectations and skill set preferred for participation.	Margarita	8/24	In Progress
3.	Suggest additional test questions to be included in the toolkit	WG	8/24	In Progress
4.	Provide information on the NTAR conference	Susan	8/26	In Progress
5.	Access various internet “job application” sites to determine which ones are using assistive technologies	WG	9/08	In Progress
6.	Invite CT BLN members to a workgroup meeting to help us understand the various technologies being used to assist job applicants with physical and/or hidden disabilities	Reggie	9/08	In Progress
7.	Draft pros and cons for each WG structure  G:\BOS\Connect To Work\MIG\2008 Proje	Margarita	8/24	In Progress

Item		Responsibility	Due Date	Status
8.	Present Internship Recommendations	Margarita/Patti	8/26	In Progress
9.	Contact NCHSD to find out if there are best practices for accessible applications	Margarita	8/26	
10.	Draft pros/cons of "disability-friendly Employer Cert"	Margarita/Susan	9/08	
11.	Request feedback from smaller employers for eLearning Toolkit	Margarita	8/26	In Progress
12	Invite Mike Bartley to the 7/24 WG meeting	Linda	ASAP	For 9/08 mtg
13	Schedule "job application technologies" session for CT BLN	Melissa/Reggie		