

**MIG**  
**Hiring Recruiting Promoting Workgroup**  
**Summary of meeting**  
**Office of Protection and Advocacy**

**March 22, 2007**  
**1:30**

Present: Quincy Abbot, Reggie Stankaitus, Linda Guillorn, Kerri Fradette, Mary Ann Langton, George Ducharme, Dawn Lambert, Jim Quick

The group reviewed the recognition criteria for 4 awards and process for identification of top employers.

The following was consensus:

The draft document outlining criteria for awards should be folded from 2 pages into one short paragraph offering employers the greatest flexibility in response. Innovation should be sought in the categories outlined in the draft – aligned with our strategic plan. Areas where we are seeking innovation include: Transportation, hiring/recruiting practices, corporate culture, and youth in transition. It was agreed to add language specifically seeking innovation in employing people with behavioral health concerns. It was agreed that award recipients or designees would have to be available to attend the Summit.

A survey instrument for top employers was discussed. Dawn agreed to develop an instrument and send to the workgroup.

Consensus for distribution included the HR list that Reggie would get and Chambers of Commerce to assure input from small employers.

A timeline was developed:

April 12: distribution list of HR people and draft of survey to workgroup.

April 27: All documents final (web?)

May 6: Mailing deadline or web posting

May 13: Deadline for submission

May 27: Deadline for selection and invitations to speak at Summit