

Sample Agenda 3

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| 9-9:30 | Mentees arrive – overview of the morning and 1:1 matching |
| 9:30-11 | Mentor and Mentee 1:1 experience
Can include tour, overview of responsibilities, job shadowing |
| 11-11:30 | HR reviews job descriptions and expectations for different jobs at that particular company or within the field |
| 11:30-12 | Q&A and wrap up |