

2016 Connecticut Fire Officers Weekend



at the

**National Fire Academy
Emmitsburg, Maryland**

March 11, 12, 13, 2016



State of Connecticut Department of Emergency Services and Public Protection
Commission on Fire Prevention and Control Connecticut Fire Academy

An Affirmative Action/Equal Employment Opportunity Employer

ct.gov/cfpc

Courses

Best Practices in Community Risk Reduction

Course # 16350

Fire Marshal Credit: 7

Best Practices in Community Risk Reduction demonstrates to students nationally recognized principles that, when used appropriately, can lead to community risk reduction programs that can measure success in local communities. This two day course will give students the opportunity to explore programs from communities across the U.S. that have been showcased at Vision 20/20 symposiums. These programs demonstrate what nationally recognized organizations identify as examples of “best practices” in community risk reduction.

The target audience for this course may include fire and emergency services personnel who help develop and deliver fire prevention and community risk reduction programs and staff with an interest in advancing risk reduction efforts in their community. Course is also appropriate for allied health and community service personnel who help develop and deliver risk reduction programs.

There is a pre-course assignment that should take about 1 hour to complete.

Student pre-course materials and course syllabus is located at:

http://nfa.usfa.dhs.gov/ax/pcm/pcm_f0635.pdf

Residential Sprinkler Plan Review

Course # 16351

Fire Marshal Credit: 14

The scope of this course defines the following as the primary guidance for the approval of residential sprinkler systems. The National Fire Protection Association (NFPA) Standard 13, Standard for the Installation of Sprinkler Systems, NFPA Standard 13D, Standard for the Installation of Sprinkler Systems in One and Two Family Dwellings and Manufactured Homes, and NFPA Standard 13R, Standard for the Installation of Sprinkler Systems in Residential Occupancies up to and Including Four Stories in Height.

International Residential Code (IRC) Standard P2904 is also reviewed along with Manufacturer's Data Sheets. The students' ability to read and interpret the design is an essential element of preventive fire safety.

This course is appropriate for building and fire code officials whose responsibility is to review and approve residential sprinkler plans. Such officials include fire inspectors, fire marshals, and building code inspectors with at least one year of experience on the job. The audience should have an understanding of the history of water-based fire protection systems and methods used to verify hydraulic calculation.

New Fire Chief II: Administrative Issues

Course # 16352

Fire Marshal Credit: 7

The goal of this course is to provide students the managerial, administrative and leadership skills and awareness necessary for new or recently appointed or elected Chiefs to effectively meet their obligations of the position.

The primary audience for this course is newly appointed Fire Chiefs in Volunteer, Combination or Career departments as well as Emergency Medical Services (EMS) Chiefs. A secondary audience would be department leaders and current officers who may become Fire Chiefs, along with local government administrators and elected officials who are involved in the administration of a fire department or EMS service.

Complete both sides of the attached application and return to the Connecticut Fire Academy by February 5, 2016

Emergency Response to Terrorism: Strategic and Tactical Considerations for Supervisors

Course # 16353

This updated two day course is designed for responders who may be responsible for initial and expanded command of incidents involving terrorism. The course is intended to build upon the students' existing skills as an Incident Commander (IC), a practitioner of ICS, with knowledge of NIMS, the National Response Framework, and terrorism. The class will assist the officer in preparing an effective response to the consequences of terrorism. IC's must be prepared to operate as part of a multiagency, multidiscipline, and multijurisdictional response. The course utilizes lecture supported by case studies and practice scenarios to address the command and control challenges that likely will confront the IC. This will enable the students to apply their knowledge of pre-incident planning, managing emergency incidents, and operating as part of a Unified Command structure to ensure the safety of responders while bringing the incident to a successful conclusion.

The primary target audience for this course is individuals (chief officers, shift supervisors, etc.) who hold command-level positions in their organizations. These people should have command and control responsibilities of incidents, and be familiar with operating in an incident management structure.

Preparation for Initial Company Operations

Course # 16354

This course is designed to develop a better understanding of the role and responsibilities of a Company Officer in preparing their company for incident operations. In addition, this class will clarify the transition from firefighter to company officer and the new roles relating to leadership and safety. This course is designed for company officers, acting company officers, or senior firefighters responsible for the management of a single fire company at an emergency incident. Those officers who are responsible for company readiness, personnel safety, and leadership as it relates to company operation will also benefit from this class.

Introduction to Unified Command for All Hazard Incidents

Course # 16355

This course is designed to develop the managerial, administrative and leadership skills necessary for the first time fire chief and chief officer who desire a leadership position in their department. This course addresses critical knowledge and skills pertaining to the responsibilities of a fire chief including such topics as local politics and the role of the chief officer, liability and risk management, resources and items of knowledge needed to become a first time leader in a new position in their agency.

The primary candidates for this course include new or emerging chief officers in a volunteer or combination fire department or emergency service organization. This course is open to all interested emergency services personnel including volunteer, career, and allied professionals, the class is intended primarily for those who have served or will begin to serve soon in leadership positions and who seek to learn more effective ways of managing and leading their agency.

NETC Recreation Association operates the Command Post Pub providing beverage and limited food service each evening. The Pub is a private club under Maryland liquor laws and membership in the Recreation Association is required for service. Weekend students are required to pay a \$1.00 fee at check-in for membership cards. The State of Connecticut cannot pay this cost.

Policies

Campus Security: Due to heightened security requirements, please understand that you, your vehicle, or your luggage may be searched by the security and law enforcement personnel.

For your own protection, and to expedite your processing into the NETC, do not bring any firearms or alcohol to campus. For security information only, please call (301) 447-1422; for general information, please call (301) 447-1000. Quiet hours in the dormitories begin at 2300 hours; those that violate the quiet hours are subject to dismissal from campus.

Weapons: Any weapons that are carried onto NFA grounds will be confiscated and will not be returned. The list of weapons include, but are not limited to, firearms, knives, including Gerber/ Leatherman, Halligans, axes, bats, golf clubs etc. Anything that could be used as a weapon including blunt objects will not be allowed. If you drive a department vehicle be sure to strip all the "tools of the trade" items out of it!

Registration: Upon arrival, students must report to Building C to obtain room assignments and room keys. Students will be required to present photo identification in order to register and receive a NFA Photo Identification. If using a Driver's License for identification it must be current. A Driver's License which states "**Not for Federal Identification**" will not be accepted. ID is required for campus readmission. Students may be lodged a distance from the registration building; for this reason we recommend luggage with wheels.

Dress Code: It is each student's responsibility to use good judgment in selecting attire that projects a professional image and that is appropriate for both climate differences and classroom activities. NFA staff has the authority to make a determination that a student's attire may be inappropriate. Students whose attire is determined to be inappropriate will conform to this policy before being allowed to continue class. Shirts must have a collar; t-shirts may be worn after classes conclude for the day.

Transportation

Attention applicants: Students must provide their own transportation to and from the National Fire Academy 16825 South Seton Avenue Emmitsburg, MD 21727.

Schedule of Events

Friday, March 11th: 1600 hours registration and check-in begins building "C".

1645-1900 Evening meal served Building "K",

1900 CT Fallen Firefighters Memorial Service at National Fallen Firefighters Memorial,

1930 Orientation Auditorium Building "J",

2000 Social Hour Student Center Building "B".

Saturday, March 12th: 0630-0830 Breakfast Building "K".

0800 Morning classes begin Building "J"

1140-1200 Lunch hour begins, scheduled per class,

1240-1300 Afternoon classes resume,

1700 Classes end for the day.

1800 Dinner served at Student Center Building "B".

Sunday, March 13th: 0630-0830 Breakfast Building "K",

0800 Morning classes begin Building "J",

1140-1200 Lunch hour begins, scheduled per class,

1240-1300 Afternoon classes resume,

1500 Dismissal of classes.

All belongings must be removed from dormitory rooms prior to the start of Sunday morning classes.

Weekend Cost \$125.00

Includes meals and lodging at NFA



STATE OF CONNECTICUT
DEPARTMENT OF EMERGENCY SERVICES AND PUBLIC PROTECTION
Connecticut Fire Academy

Students applying for National Fire Academy training courses are required to register for a FEMA Student Identification Number (SID). This number is used in place of a Social Security Number on General Admissions Application forms.

How to Register for a Student Identification Number:

National Fire Academy students interested in applying for **on-campus (10-/6-/2-day)**, **off-campus (10-/6-/2-day)** and **NFA Online courses** need to register for a FEMA Student Identification Number (SID). This number is used in place of a Social Security Number and is obtained through the Center for Domestic Preparedness (CDP).

Applications for NFA courses that do not include a SID will not be processed.

To obtain a SID or if you forgot you SID

1. Register at <https://cdp.dhs.gov/femasid>
2. Select "Register for a FEMA SID?" in the center of the screen
3. or "Forgot your FEMA SID?" to the right
4. Follow the instructions to create your account.
5. You will receive an email with your SID. Save this number in a secure location. This number will be used for all national Fire Academy classes, now and in the future.

Use the SID in place of the Social Security Number (SSN) on the General Admissions Application Form (FEMA Form 119-25-1) and General Admissions Application Short Form (FEMA Form 119-25-2). The Connecticut Fire Academy Fire Officer's Weekend uses the FEMA form 119-25-2.

Additional Information

General Admissions Application forms have been revised to eliminate the need for the SSN and include a field for the SID.

To keep your Connecticut Fire Academy Transcript complete, please also complete the CFA Student ID which has been added to the rear of the FEMA form 119-25-2, CT Fire Officer's Weekend Application.

If you have a SID number from a previous class you should continue to use that number.

Commission on Fire Prevention and Control
34 Perimeter Road
Windsor Locks, CT 06096-1069
Phone: (860) 627-6363/Fax: (860) 654-1889

An Affirmative Action/Equal Employment Opportunity Employer
ct.gov/cfpc



STATE OF CONNECTICUT
DEPARTMENT OF EMERGENCY SERVICES AND PUBLIC PROTECTION
Connecticut Fire Academy

In order to complete on-site registration at the National Fire Academy, and enter the National Emergency Training Center (NETC) campus, students are required to show photo identification. Starting Oct. 10, 2015, you must have an identification card that meets REAL ID Act standards to enter campus without an escort. The purpose of the REAL ID Act is to stop terrorists from evading detection by using false identification.

In Connecticut REAL ID Licenses or “Verified” licenses are an option when you renew your operator’s license. Your current license or ID card will be honored at airports and federal buildings until its expiration, which could be months and years from now. In Connecticut renewals are done only 60 days in advance of the expiration date.



REAL ID or Verified License is acceptable. If prior to renewal, your existing license is appropriate.



If your license contains the statement “NOT FOR FEDERAL IDENTIFICATION” you will have to provide an additional document listed below.

If your driver’s license does not meet the requirements of the REAL ID Act: you will need to bring one of the following:

- A valid, unexpired U.S. passport or passport card.
- A valid, unexpired federal employee/military/veteran ID card.
- A valid, unexpired state-enhanced driver's license.

Commission on Fire Prevention and Control
 34 Perimeter Road
 Windsor Locks, CT 06096-1069
 Phone: (860) 627-6363/Fax: (860) 654-1889

An Affirmative Action/Equal Employment Opportunity Employer
ct.gov/cfpc

DEPARTMENT OF HOMELAND SECURITY
 FEDERAL EMERGENCY MANAGEMENT AGENCY
GENERAL ADMISSIONS APPLICATION SHORT FORM

See Reverse for
 Privacy Act Statement

O.M.B. No. 1660-0100
 Expires November 30, 2016

Return Application by February 5, 2016 to Connecticut Fire Academy

SECTION I - GENERAL INFORMATION

1. DATE OF BIRTH (Mo, Day, Yr.)		2. GENDER <input type="checkbox"/> FEMALE <input type="checkbox"/> MALE		3. U.S. CITIZEN <input type="checkbox"/> YES <input type="checkbox"/> NO <input type="checkbox"/> PERMANENT RESIDENT		If No, City and Country of Birth:	
4. RACE (Please check all that apply) 1. <input type="checkbox"/> AMERICAN INDIAN or ALASKAN NATIVE 2. <input type="checkbox"/> ASIAN 3. <input type="checkbox"/> BLACK or AFRICAN AMERICAN 4. <input type="checkbox"/> WHITE 5. <input type="checkbox"/> NATIVE HAWAIIAN or PACIFIC ISLANDER						4a. ETHNICITY <input type="checkbox"/> HISPANIC or LATINO <input type="checkbox"/> NOT HISPANIC or LATINO	
5. PLEASE PRINT YOUR NAME (Last, First, Middle, Suffix)						6. STUDENT IDENTIFICATION (SID) NUMBER	
7. HOME MAILING ADDRESS (Street, avenue, road no., P.O. box/city or town, and zip code)				8. Work Phone Number: _____			
				9. Home Phone Number: _____			
				10. FAX Number: _____			
				11. E-MAIL ADDRESS _____			
12a. ENTER COURSE CODE AND TITLE (Prioritize your choices from 1-6) ()#16350 ()#16351 ()#16352 ()#16353 ()#16354 ()#16355				12b. COURSE LOCATION Emmitsburg, MD		12c. DATE 3/11/16 - 3/13/16	
13. DO YOU HAVE ANY DISABILITIES (Including special allergies or medical disabilities) WHICH WOULD REQUIRE SPECIAL CONSIDERATION DURING YOUR ATTENDANCE IN TRAINING? <input type="checkbox"/> NO <input type="checkbox"/> YES (If yes, indicate & describe any special considerations required on a separate sheet)							

SECTION II - EMPLOYMENT INFORMATION

14a. NAME AND COMPLETE ADDRESS OF ORGANIZATION BEING REPRESENTED			14b. NFIRS # (NFA ONLY)	15. CURRENT POSITION AND NUMBER OF YEARS IN POSITION	
16. CHECK THE BOX(ES) BELOW THAT BEST DESCRIBE YOUR ORGANIZATION			16b. ORGANIZATION		16c. CURRENT STATUS
16a. JURISDICTION 1. <input type="checkbox"/> STATEWIDE 4. <input type="checkbox"/> SPECIAL DISTRICT/TOWNSHIP 7. <input type="checkbox"/> FOREIGN 2. <input type="checkbox"/> COUNTY GOVERNMENT 5. <input type="checkbox"/> FEDERAL/MILITARY (non-DHS) 8. <input type="checkbox"/> DHS/FEMA 3. <input type="checkbox"/> CITY/TOWN/VILLAGE 6. <input type="checkbox"/> INDUSTRY/BUSINESS 9. <input type="checkbox"/> TRIBAL NATION			1. <input type="checkbox"/> ALL CAREER 2. <input type="checkbox"/> ALL VOLUNTEER 3. <input type="checkbox"/> COMBINATION		1. <input type="checkbox"/> PAID FULL TIME 2. <input type="checkbox"/> PAID PART TIME 3. <input type="checkbox"/> VOLUNTEER 4. <input type="checkbox"/> DISASTER RESERVIST

SECTION III - ENDORSEMENT AND CERTIFICATION

17a. I certify that the information recorded on this application is correct. Falsification of information will result in denial of a course certificate and stipend (U.S.C. 1001).
 17b. I hereby authorize the release of any and all information concerning my enrollment in this course to the chief officer in charge, or designee, of my organization. All requests for information shall be in writing from said chief officer or designee.
 17c. Further, I understand that the National Emergency Training Center (NETC), the Mt. Weather Emergency Operations Center (MWEOC), and the Noble Training Facility (NTF) are not authorized to provide medical or health insurance for students. I maintain appropriate insurance on an individual basis.
 17d. I agree to abide by the rules, policies, and regulations of NETC, MWEOC and NTF. Failure to do so will result in denial of the student stipend, expulsion from the course, and possible barring from future National Fire Academy (NFA) and Emergency Management Institute (EMI) courses.

18a. SIGNATURE OF APPLICANT		18b. DATE
19. APPROVAL BY THE HEAD OF THE SPONSORING ORGANIZATION (NOT REQUIRED FOR SELF STUDY PROGRAMS)		
By signing this application, I certify that my organization does not discriminate on the basis of age, gender, race, color, religious belief, national origin, economic status, or disability in providing educational opportunities for its employees.		
19a. SIGNATURE	19b. PRINTED NAME AND TITLE	19c. DATE
20. ADDITIONAL ENDORSEMENTS FOR APPLICATION TO THE EMERGENCY MANAGEMENT INSTITUTE (NOT REQUIRED FOR SELF STUDY PROGRAMS)		
20a. SIGNATURE AND DATE (State Office)		20b. SIGNATURE AND DATE (FEMA Regional Office)
21. SUBMIT APPLICATION TO APPROPRIATE SPONSOR		

22a. DISPOSITION

ACCEPTED REJECTED

22b. SIGNATURE OF REVIEWER

22c. DATE

EQUAL OPPORTUNITY STATEMENT

NFA and EMI are Equal Opportunity institutions. They do not discriminate on the basis of age, gender, race, color, religious belief, national origin, or disability in their admissions and student-related procedures. Both schools make every effort to ensure equitable representation of minorities and women in their student bodies. Qualified minority and women candidates are encouraged to apply for all courses.

PRIVACY ACT STATEMENT

GENERAL - This information is provided pursuant to Public Law 93-579 (Privacy Act of 1974), Title 5 United States Code (U.S.C.), Section 552a, for individuals applying for admission to NFA Or EMI.

AUTHORITY - Federal Fire Prevention and Control Act of 1974, as amended, Title 15 U.S.C., Sections 2201 et. seq.; Robert T. Stafford Disaster Relief and Emergency Assistance Act, as amended, Title 42 U.S.C., Sections 5121, et. seq.; Title 44 U.S.C. Section 3101; Executive Orders 12127, 12148, and 9397; Title VI of the Civil Rights Act of 1964; and Section 504 of the Rehabilitation Act of 1973.

PURPOSES: To determine eligibility for participation in NFA and EMI courses. Information such as age, gender, and ancestral heritage are used for statistical purposes only.

USES: Information may be released to: 1) FEMA staff to analyze application and enrollment patterns for specific courses, and to respond to student inquiries; 2) a physician to provide medical assistance to students who become ill or are injured during courses; 3) Members of the Board of Visitors for the purpose of evaluating programmatic statistics; 4) sponsoring states, local officials, or state agencies to update/evaluate statistics of NFA and EMI participants; 5) Members of Congress seeking first party information; and 6) Agency training program contractors and computer centers performing administrative functions.

EFFECTS OF NONDISCLOSURE - Personal information is provided on a voluntary basis. Failure to provide information on this form, however, may result in a delay in processing your application and/or certifying completion of the course.

PAPERWORK BURDEN DISCLOSURE NOTICE

Public reporting burden for this data collection is estimated to average 6 minutes. The burden estimate includes the time for reviewing instructions, searching existing data sources, gathering and maintaining the data needed, and completing and submitting this form. You are not required to respond to this collection of information unless a valid OMB control number is displayed on this form. Send comments regarding the accuracy of the burden estimate and any suggestions for reducing the burden to: Information Collections Management, Department of Homeland Security, Federal Emergency Management Agency, 1800 South Bell Street, Arlington, VA 20598-3005, Paperwork Reduction Project (1660-0100) NOTE: Do not send your completed form to this address.

Students must provide their own transportation to NETC

CFA Student Identification Number

_____ - _____

Your CFA ID consists of the first (3) Letters of your last name and the last (4) digits of your social security number.

Example John Adams - SS# 000-00-55555

The CFA student ID will be ADA-5555

I _____ fully understand that I will remove all liability from the Department of Emergency Services and Public Protection and the Connecticut Fire Academy and understand that if my vehicle does not comply with security regulations I and my vehicle may be removed from campus and may not reenter until in full compliance.

Print Name: _____ Date: _____ Signature: _____

Method of payment: Payment of \$125.00 or purchase order must accompany registration application. Faxes must include credit card information or PO number.

() Check Payable to CFPC () PO # _____ () Visa () MC Credit Card # _____ Exp Date _____

Print Car Holder Name: _____ Card Holder Signature: _____

Duplicate this form as needed for additional applicants.

Acceptance notices will be sent the week of February 15, 2016

All information on this form must be completed or application will be returned.

In order to complete on-site registration at the National Fire Academy, and enter the National Emergency Training Center (NETC) campus, students are required to show photo identification. Starting Oct. 10, 2015, you must have an identification card that meets REAL ID Act standards to enter campus without an escort. The purpose of the REAL ID Act is to stop terrorists from evading detection by using false identification.

See attached letter for details.