



State of Connecticut  
Commission on Fire Prevention and Control

## FIRE OFFICER II Application for Certification

*Please PRINT all information legibly as it will appear on your permanent records. This entire application must be completed by both the trainer & trainee prior to submission.*

### APPLICANT DATA

Last name	First name	MI
Home Street Address		
Town	State	Zip Code
Telephone Home (        )	Work (        )	
If your address on record has changed, check this box <input type="checkbox"/>		
Fire Department Name:		
Fire Department City/Town:		
Check One: Career <input type="checkbox"/> Volunteer <input type="checkbox"/> Combination <input type="checkbox"/>	Email Address:	
ID Number _ _ _ _ - _ _ _ _ _	Your ID consists of the <b>first (3) letters of your last name</b> and <b>the last four (4) numbers of your social security number.</b> Example: John Adams - SS # 000-00-5555 The new ID # will be ADA-5555	
<b>Prerequisite Certification Levels</b> Candidates for Certification to the level of Fire Officer II must be certified to the level of Fire Officer I and Fire Service Instructor I. Check both blocks below to indicate compliance with these certification prerequisites. This information is subject to verification.		
<input type="checkbox"/> Fire Officer I <span style="margin-left: 200px;"><input type="checkbox"/> Fire Service Instructor I</span>		

### WRITTEN EXAMINATION DATA

Examination Date _____	Applications <b>must be</b> received by the Certification Division a minimum of 10 days prior to the examination date applied for.		
Examination Location			
<b>\$7.50 application fee for a written examination required with application. Please check type of payment below:</b>			
Cash	Check ( please indicate check # and date )	Purchase order	Inservice or Calendar Class (fee included in tuition)

By my signature below, I certify that the above information is true and correct to the best of my knowledge and that I will be at least 18 years of age on the date of the examination.

Applicant's Signature	Date
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Remit completed application and fee to:

Commission on Fire Prevention and Control  
34 Perimeter Road, Windsor Locks, CT 06096-1069

## FIRE OFFICER II – NFPA Standard 1021 Compliance

All objectives of NFPA Standard 1021, Fire Officer II, must be addressed by an approved training methodology prior to acceptance into the certification testing process. Check off below the methodology utilized for this examination application:

<input type="checkbox"/> <b>Compliance Method 1</b> (Formal Connecticut Fire Academy Fire Officer II Program. All squares below must be initialed by CFA Instructor.)																	
<b>Session</b>																	
Intro	1	2	3	4	5	6	7	Mid Term	8	9	10	11	12	13	14	15	Final
<input type="checkbox"/> <b>Compliance Method 2</b> (Approved local or national Fire Officer II curriculum. Prior CFPC approval required)																	
<input type="checkbox"/> <b>Compliance Method 3</b> (Individual training programs. Prior CFPC approval required)																	
<input type="checkbox"/> <b>Compliance Method 4</b> (On the Job experience. Prior CFPC approval required)																	

## FIRE OFFICER II - Practical Skills Compliance

All psychomotor objectives (Job Performance Requirements) of NFPA Standard 1021, Fire Officer II, must be successfully completed as the result of in-class activities and/or assignments or as the result of stand-alone assignments. Methodology utilized for compliance must be evaluated by other than the subject instructor. The date of successful completion and evaluator initials must be entered for all Skill Sheets below.

JPR Number	Activity/ Homework (CFA program Only)	Job Performance Requirement	Date of Completion	Evaluator Initial
3-1.1	S1, L 1-1	Organization, Functions, Roles and Responsibilities		
3-2.1	S3, L 3-1/4-1	HRM – Maximize Performance		
3-2.2	L 4-1, L 6-1	Evaluate Job Performance		
3-3.1	L 9-1	Deliver Public Education Program		
3-4.1	L 4-1	Recommend Change to Policy/Procedure		
3-4.2	S5, L 5-1	Budget Preparation		
3-4.3	S11, L 11-1	Prepare News Release		
3-4.4	S2, L 2-1, L 7-1	Report Writing, Information Management Systems		
3-5.1	S10, L 10-1	Occupancy Inspection/Cause and Origin		
3-5.2	S10, L 10-1	Occupancy Inspection/Cause and Origin		
3-6.1	L 12-1, 13-1, 14-1	Produce Operational Plans		
3-7.1	S8, L 8-1	Occupational Safety and Health Reporting		

We the undersigned, do hereby certify that all psychomotor skills as required in NFPA Standard 1021, Chapter 3, 1997 edition, will have been satisfactorily performed and evaluated by the certified instructor whose initials appear above and that the candidate for certification will have been exposed to all objectives of NFPA Standard 1021, Chapter 3, 1997 edition, as the result of the Compliance Method checked above.

Fire Officer II Certification Candidate Signature	Date
Lead Instructor Printed Name	Telephone Number
Lead Instructor Signature	Date