



STATE OF CONNECTICUT  
COMMISSION ON FIRE PREVENTION AND CONTROL  
OFFICE OF STATE FIRE ADMINISTRATION



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**MOTIONS OF THE JUNE 26, 2012 MEETING OF  
THE COMMISSION ON FIRE PREVENTION AND CONTROL**

**Attendance:**

Chairman Carozza called the meeting to order at 9:34 a.m. with the following members present: Commissioners Brady, Cooper, Hilbert, Mitchell, Nelson, Nicol and Stankye.

Staff members, Jeffrey J. Morrisette, State Fire Administrator; Holly King, Secretary; Adam Piskura, Director of Training; Denice Fortin, Certification and William Trisler, Program Manager were present. As well as two guests: William Shea, DESPP-DEMHS Deputy Commissioner and Chief Louis LaVecchia, Milford Fire Department.

Commissioners Kowalski and Murphy arrived at 9:41a.m., joining the meeting already in progress.

**1. Call to Order/Pledge of Allegiance/Introduction of Guests**

William P. Shea – Deputy Commissioner DESPP-DEMHS

**2. Approval of the May 29, 2012 Meeting Minutes**

*A MOTION was made by Commissioner Kowalski and **SECONDED** by Commissioner Brady to approve the Minutes of the May 29, 2012 meeting. Motion carried.*

**3. Committee Report: Staff Report for May 15, 2012 – June 14, 2012**

*A MOTION was made by Commissioner Kowalski and **SECONDED** by Commissioner Murphy to approve the Staff Report for May 15, 2012 – June 14, 2012. Motion carried.*

**4. Unfinished Business:**

- a. **DESPP Consolidation Budget/Staffing Update**
- b. **CSFA Education Committee Report**
- c. **CFA/HCFEP Construction Project Update**
- d. **LMS Project Update**

**5. New Business:**

- a. **Recruit Rules & Regulations Proposed Revisions**

*A MOTION was made by Commissioner Kowalski and **SECONDED** by Commissioner Stankye to approve the Recruit Rules & Regulations Proposed Revisions document accepting it as a **“concept document”** and that the concept of this document go forward. Motion carried.*

**b. Diversity Recruitment Project**

A *MOTION* was made by Commissioner Nelson and *SECONDED* by Commissioner Cooper to support the initiative of the Career Chiefs in regard to their Statewide Diversity Recruitment Project and to assist the project “should future budgets allow”. Motion carried.

**c. Fire Service Analyst**

A *MOTION* was made by Commissioner Brady and *SECONDED* by Commissioner Hilbert to support going into Executive Session for personnel matters to provide an overview of the interviews held for the Fire Service Analyst position. Motion carried.

**6. Comments from the public**

**7. Matters to be raised by Commissioners and Staff**

**8. Adjournment**

A *MOTION* was made by Commissioner Brady and *SECONDED* by Commissioner Hilbert to adjourn the meeting. Motion carried.

Chairman Carozza adjourned the meeting at 11:40 a.m.

**Next Meeting: OPTIONAL... Tuesday, July 24, 2012**

Dated:

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Charles M. Stankye, Jr. Secretary  
Commission on Fire Prevention and Control