

---

**Fire Service Instructor Seminar  
Student Application**  
Please print/type and mail/fax with payment to:

**CFPC**  
**34 Perimeter Road**  
**Windsor Locks, CT 06096-1069**  
**\* Fax (860) 654-1889**

*Cost of Seminar \$25.00*

ID Number \_\_\_\_\_ - \_\_\_\_\_

Your ID consists of the first (3) letters of your last name and the last (4) numbers of your social security number. Example:  
John Adams — SS # 000-00-5555  
The new ID # will be ADA-5555

Name: \_\_\_\_\_

Address: \_\_\_\_\_

City: \_\_\_\_\_

State: \_\_\_\_\_

Phone# (H) \_\_\_\_\_ (W) \_\_\_\_\_

Organization: \_\_\_\_\_

Email: \_\_\_\_\_

Payment: \_\_\_\_\_ Course # 05082

Check Payable to the Commission on Fire Prevention and Control

Purchase Order # \_\_\_\_\_

Credit Card:  Mastercard  Visa

Card Number \_\_\_\_\_

Expiration Date \_\_\_\_\_

Signature \_\_\_\_\_

---



Commission on Fire Prevention and Control  
Connecticut Fire Academy  
34 Perimeter Road  
Windsor Locks, CT 06096-1069  
www.ct.gov/cfpc



# Fire Service Instructor Development Seminar

---

Saturday  
March 5, 2005



*State of Connecticut  
Commission on Fire Prevention &  
Control  
Connecticut Fire Academy  
34 Perimeter Road  
Windsor Locks, CT 06096  
Tel: 860-627-6363  
Toll-Free 877-528-3473*

---



## Fire Service Instructor Agenda

0800-0830	Registration
0830-1000	“Attitude in the Classroom” Donna Forgy ProSkills Inc.
1000-1015	Break
1015-1100	Donna Forgy (continued)
1100-1200	The Connecticut Fire Academy and the Certified Instructor
1200-1300	Lunch included in Seminar
1300-1530	“Gizmos and Gadgets” Gene J. Cote Maine Fire Training & Education
1530-1545	Break
1545-1700	Connecticut Fire Academy Certification
1700-1800	Dinner included in Seminar
1800-2000	“Tips on being more effective in your Presentations” Donna Forgy

To be held at  
Connecticut Fire Academy  
34 Perimeter Road  
Windsor Locks, CT 06096  
[www.ct.gov/cfpc](http://www.ct.gov/cfpc)

## Speakers

### Donna Forgy, ProSkills Inc. St. Louis Missouri

Donna Forgy is an experienced professional with over 25 years of experience in management, leadership training, and presentation development.

In working with individuals and organizations, she brings high energy with a focus on interpersonal development, strategic planning, and effective communication. She motivates her students to commit to a continuous process of growth, both personally and professionally.

Donna has a very charismatic personality and her training style reflects her heart to help people. Donna is a Certified Instructor in Communication Skills, Leadership, and High Impact Presentations.

Donna has coached many people to become more effective in all areas of life, to live with more enthusiasm, and embrace challenges with new found confidence. Donna will motivate you to move outside of your comfort zone and take the steps necessary to reach your next level!

### Connecticut Fire Academy Staff

Connecticut Fire Academy Training Division staff will present a session on questions that are frequently asked of the CFA by instructors, training resources available, and how the CFA and certified instructors can interact. Conversation on the prerequisites for Rescue Technician, Fire Officer I & II, and Hazmat Technician will also be covered.

Connecticut Fire Academy Certification Division staff will present a session on what is new in certification and how the certified instructor can work with the certification division. Information will be given on how the state certification process works and how the state interacts with the national certification requirements. After both presentations there will be ample time for questions.

### Gene J. Cote, Maine Fire Training & Education

Gene J. Cote has been in the Fire Service for 17 years. He has been with the City of Portland, Maine Fire Department for 6.5 years as a Firefighter/Paramedic. Gene has been an Instructor with Maine Fire Training & Education for the last 10 years. He has an Associates of Applied Science in Fire Science from Southern Maine Community College.

Gene takes a no nonsense look at the needs for firefighting props and simulators and builds what is needed for the situation saving money and making more applications available for the firefighter during training scenarios.

At the completion of the class participants will leave with the knowledge to develop numerous fire training props for use in department scenarios.

#### Focus Audience

- Department Training Officers
- Company Training Officers
- Certified Instructors

- Directions will be mailed with confirmation letter.
- Cancellations made 7 days prior to class will receive full reimbursement.
- For weather cancellation information, tune to local TV Stations: WFSB, WVIT & WTNH.