

# IN SERVICE TRAINING REQUEST FORM 2015

CONNECTICUT FIRE ACADEMY  
DEPARTMENT OF EMERGENCY SERVICES AND PUBLIC PROTECTION

## CONNECTICUT FIRE ACADEMY

34 Perimeter Road, Windsor Locks, CT 06096-1069 (860) 627-6363,  
1-877-528-3473 (Toll Free In CT), Fax (860) 654-1889

- All Connecticut Fire Academy courses in the Course Catalog or calendar can be arranged for delivery at any Fire Department
- Custom courses not in the Course Catalog can also be arranged to meet your specific training needs
- To contact courses please fill out the training request form below and mail or fax to the Connecticut Fire Academy
- Fill out one form per course request
- When the training request form is received, a Program Coordinator will contact you with the details.

The following organization requests in-service training to be conducted by The Connecticut Fire Academy:

Requested Course Title \_\_\_\_\_

Sponsoring Organization \_\_\_\_\_

Mailing Address \_\_\_\_\_

City/State/Zip \_\_\_\_\_

Training Site Location  
(Street Address) \_\_\_\_\_

1st Start Date: \_\_\_\_\_ End Date: \_\_\_\_\_

Alternate Date: \_\_\_\_\_ End Date: \_\_\_\_\_

Number of seats in Training Room \_\_\_\_\_

Authorized Official \_\_\_\_\_

Contact Person \_\_\_\_\_

Contact Person Title \_\_\_\_\_

Evening Phone \_\_\_\_\_

Day Phone \_\_\_\_\_

E-mail Address \_\_\_\_\_

Signature \_\_\_\_\_

Mail or Fax to:  
Connecticut Fire Academy  
34 Perimeter Road  
Windsor Locks, CT 06096-1069  
(860) 627-6363 or 1-877-528-3473 (Toll Free in CT)  
Fax: (860) 654-1889

**Is classroom outfitted with equipment to display power point presentation?**