State of Connecticut
JOB POSTING

DEPARTMENT OF EMERGENCY SERVICES AND PUBLIC PROTECTION
JOB OPPORTUNITY

FIRE SERVICE INSTRUCTOR (PER DIEM)

TWENTY SIX (26) POSITIONS

PLEASE FOLLOW THE SPECIFIC APPLICATION FILING INSTRUCTIONS AT THE BOTTOM OF THIS PAGE!

Open To: The Public

Location: Connecticut Fire Academy, 34 Perimeter Road, Windsor Locks, CT, and various other CT sites

Job Posting No: 101089

Hours: Part-Time (per diem), schedule varies

Salary: Instructor 1 Level - $18.00 per hour (No Benefits)

Closing Date: **Tuesday, April 17, 2012**

PURPOSE: To perform a variety of work related to fire training and certification for personnel of local fire departments and other fire organizations.

EXAMPLES OF DUTIES IN THE CERTIFICATION DIVISION:
Act as proctor/examiner; prepare and administer examinations; plan and conduct evaluations of student performance both in the possession of technical knowledge and the demonstration of specific skills; compile evaluation reports for certification examinations; maintain student records; maintain a safe environment for students and personnel; attend staff and professional meetings; perform related duties as required.

EXAMPLES OF DUTIES IN THE TRAINING DIVISION:
Deliver various fire service training programs; plan and conduct training courses and field and laboratory demonstrations in fire service subjects; modify course contents and curricula and prepare lesson plans to meet specific training needs; recommend changes in training courses; assign tasks and evaluate student performance both in the possession of technical knowledge and the demonstration of specific skills; prepare evaluation reports of training courses; maintain student records; maintain tools and equipment utilized in training; maintain a safe environment for students and personnel; maintain liaison with staff of fire departments and other fire service organizations; attend staff and professional meetings; perform related duties as required.

MINIMUM QUALIFICATIONS REQUIRED:
Knowledge, Skill and Ability: Knowledge of objectives, principles and practices of fire training; knowledge of educational methods and techniques as applied to technical fields; knowledge of modern fire suppression and prevention techniques, methods, procedures and scientific aides; interpersonal skills; oral and written communication skills.

EXPERIENCE AND TRAINING REQUIRED:
Level 1: Three (3) years' experience in the field of fire safety.

Substitution Allowed:
Instructor 1, 2 and 3:
College training may be substituted for the General Experience on the basis of fifteen (15) credit hours equaling six (6) months employment to a maximum of two (2) years.

SPECIAL REQUIREMENTS:

1. Incumbents are required to possess an appropriate certificate (minimum of Fire Service Instructor 1) issued by the Commission on Fire Prevention and Control or its equivalent.

2. Incumbents in this class will be required to travel.

PREFERRED QUALIFICATIONS AND SKILLS:
Preferred candidates will have the ability to follow oral and written instructions. Special consideration will be extended to applicants displaying knowledge, skills and abilities within identified subject areas including, but not limited to, Firefighter, Technical Rescue, Fire Officer, Fire Service Instructor, Hazardous Materials, Fire Prevention, Emergency Vehicle Operations, and other related subject areas deemed in the best interest of the Fire Academy and customers served. Specific to the Certification Division positions, in addition to the above, special consideration will also be extended to applicants who have completed Station Evaluator Training.

Working Conditions:
Incumbents may be exposed to a moderate amount of lifting of equipment and exposure to weather.

Note: The filling of this position will be in accordance with reemployment, SEBAC, transfer, promotion and merit employment rules, if applicable.

Application Instructions Interested and qualified candidates who meet the above requirements should submit a resume, cover letter, CT-HR/12 (State Application) & CT-HR/13 (Addendum), and two (2) letters of professional references from current and/or previous supervisors. State employees must submit two most recent performance appraisals in lieu of references by ***Tuesday, April 17, 2012 close of business** to:

The Department of Emergency Services & Public Protection
1111 Country Club Road, Middletown, CT 06457-9294
Attn: Human Resources
Fax: (860) 685 – 8356

***Incomplete or late application packages will not be considered.

The State of Connecticut is an equal opportunity/affirmative action employer.