



Documentation Checklist

For use by **Chief of Department and/or Training Officer**

The following documents are required to be faxed, mailed and received at the Connecticut Fire Academy no later than 7 days prior to the start of the Recruit Firefighter Program.

These Documents MUST be received at the Connecticut Fire Academy 7 days prior to the start date of the Recruit Firefighter Program

**Connecticut Fire Academy
34 Perimeter Road
Windsor Locks, Connecticut 06069-1069
Fax: (860) 654-1889**

- PAGE 1 – Recruit Firefighter Program Registration Form**
- PAGE 2 – Fire Department Contact Information Form**
 - General Contact Information
 - Point of Contact Information
 - Emergency Contact Person(s)
- PAGE 3 – Medical Examination Confirmation**
 - For personnel hired by a municipality or who have a current physical per Department Regulations or Policy
 - Medical Certification**
 - For Recruit applicants who have not had a Pre-Employment Fire Department physical or Medical Examination in the past 12 months
 - IAFF/IAFF Candidate Physical Abilities Test**
- PAGE 4 – Healthcare Provider Information**
- PAGE 5 – Fire, Live Fire, and Flashover Survival Training**
- PAGE 6 – Clothing Issue Form**
- PAGE 7 thru 10 – Physical Activity Readiness Questionnaire PAR-Q**
- PAGE 11 – Program Review Form**

****For the timely and accurate processing of the Recruit Application, this information needs to be provided according to the strict timelines outlined. If there are extenuating circumstances requiring any deviation, a positive contact needs to be made with the Recruit Program Coordinators at 860-627-6363, or cfprecruit@ct.gov***

Copy this checklist for each recruit and complete required documentation and procure equipment prior to start of class. Copies of documentation maybe found by going to the CFA website (www.ct.gov/cfpc) / Training & Education / Recruit Application Package



This Information is also found on the Section 2 - Applicant Checklist

Fire Department Equipment Checklist

For use by **Chief of Department or Training Officer**

The following equipment is to be provided by the sponsoring fire department and brought by the recruit on the **first day** of the Recruit Firefighter Program.

Personal Protective Equipment:

Structural Firefighting Protective Clothing:

Structural Firefighting Protective Clothing must be NFPA-1971 Compliant (at time of purchase). SFFPC must be compliant to NFPA 1851 prior to conducting Live Fire Training.

Used PPE is recommended; Outer Shell, Vapor and Thermal Barriers must not be compromised.

- | | |
|---|---|
| <input type="checkbox"/> Turnout Coat | <input type="checkbox"/> Helmet |
| <input type="checkbox"/> Turnout Pants | <input type="checkbox"/> Hood |
| <input type="checkbox"/> Turnout Boots | <input type="checkbox"/> Gloves (2 Pair) |

The recruit should be advised to contact a Fire Department representative immediately when PPE is damaged or missing.

- Self-Contained Breathing Apparatus with cylinder**
- 2 Spare SCBA Air Cylinders** (each recruit needs 3 cylinders for Live Fire Training)

SCBA must be ANSI and NFPA Compliant SCBA. Air Cylinders must have current hydrostatic testing.

All SCBA and SCBA Cylinders should be clearly marked with Fire Department's Name.

Department Note: The CFA recommends the purchase of cylinder protective sleeves to reduce wear on SCBA equipment. One company we know of is: 3-dpolymers, 13026 South Normandie Avenue, Gardena, California 90249 Tel: 310-324-7694 Web: <http://www.3-dpolymers.com/protective-sleeves/>

- Spare SCBA PASS Device Batteries**

The Fire Department is responsible for the providing batteries and in the maintenance of the SCBA units used by the Recruit during the Recruit Firefighter Program.

Personal Safety Equipment:

- Safety Glasses**
- Work Gloves**
- 22'- 1" Tubular Webbing** (NFPA 1983 Compliant)

Academics:

- | | | |
|---|---|--|
| <input type="checkbox"/> 6 Pencils | <input type="checkbox"/> 2 Black Pens | <input type="checkbox"/> 2 Highlighters |
| <input type="checkbox"/> 3 Holed Punched Lined Paper | <input type="checkbox"/> 3" White Binder (Recommended) | |

Recommended Materials:

- Duct Tape** (Used to cover Toes of Bunker Boots and Knee Pad Area of Bunker Pants and prevent wear and/or damage during Practical Skills Training)

Copy this checklist for each recruit and complete required documentation and procure equipment prior to start of class. Copies of documentation maybe found by going to the CFA website (www.ct.gov/cfpc) / Training & Education / Recruit Application Package