



CONNECTICUT ARTS ENDOWMENT FUND APPLICATION

Deadline: Received by Wednesday, December 15, 2010

Please send completed application to: Kathleen DeMeo, Program Manager, Connecticut Arts Endowment Fund, Connecticut Commission on Culture & Tourism, One Constitution Plaza, 2nd Floor, Hartford, CT 06103

EVERY BLANK MUST BE FILLED IN (OR INDICATE N/A) IN ORDER FOR THIS FORM TO BE CONSIDERED COMPLETE AND READY FOR REVIEW.

APPLICANT INFORMATION

Federal Employer ID # _____ Date of Non-Profit Incorporation in CT _____

Organization Official Name _____

Organization Also Known As (if different from Official Name) _____

Street Address or Location _____

Mailing Address (if different) _____

City/State/Zip _____

Telephone _____ Fax _____

General Organization E-mail _____

Website Address _____

Executive Director _____

Email _____ Telephone/Extension _____

Application Contact Person _____ Title _____

Email* _____ Telephone/Extension _____

*** Required - all notices regarding applications will be sent by email ONLY to contact person.**

LEGISLATIVE INFORMATION (OBTAIN FROM TOWN CLERK OR WWW.VOTESMART.ORG)

U.S. Representative's Name _____ District # _____

State Senator's Name _____ District # _____

State Representative's Name _____ District # _____

SIGNATURE

Under penalties of perjury, I declare that I have examined information contained in the application for this grant and accompanying documents and, to the best of my knowledge and belief, they are true, correct and complete, and I am in fact eligible for funding under this grant program. I am aware that the submission of any false information or omission of any pertinent information resulting in the false representation of a material fact may subject me to civil and/or criminal penalties for filing of false public record and/or forfeiture of any funding awarded under this program. I further declare that I have reviewed the Commission on Culture & Tourism's Grant Overview Guidelines and acknowledge that it is my responsibility as a grant applicant to become familiar with these guidelines and that failure to comply could result in ineligibility for the grant program. I understand that should I have any questions regarding these guidelines, I may contact CCT. I further understand that all documents submitted become the property of CCT.

Printed Name _____ Title _____

Signature _____ Date _____

CONTRIBUTIONS WORKSHEET

Enter figures in each column for the reporting years coinciding with the organization's IRS 990 forms submitted with this application. Do not proceed until you have carefully reviewed the Instructions appearing on the next two pages.

Organization Name: _____	Earlier Year Tax Year 20__	Most Recent Year Tax Year 20__
1) Corporate Contributions from business sources	\$ _____	\$ _____
2) Foundation Contributions from 501(c)(3) foundations	\$ _____	\$ _____
3) Individual Contributions (donations) derived from individual solicitation.	\$ _____	\$ _____
4) Memberships (optional breakout) Portion of membership dues paid which are contributions , if any. Report here only if not included in any category above.	\$ _____	\$ _____
5) Fundraising Events (optional breakout) Portion of ticket or other sales associated with fundraisers which are contributions , if any. Not to be confused with net income. Report here only if not included above. See instructions.	\$ _____	\$ _____
6) Other Indirect contributions from federated fundraising campaigns, and other sources not listed on this page. Indicate source below: _____	\$ _____	\$ _____
7) Noncash If you reported noncash contributions on Form 990 (see diagrammed instructions) indicate the value at time of donation of these allowable items only:		
a) Stock and other Securities	\$ _____	\$ _____
b) Works of Art (appraised value)	\$ _____	\$ _____
c) Real Estate	\$ _____	\$ _____
8) Total Contributions	\$ <input type="text"/>	\$ <input type="text"/>

If there is any reason why the figures reported on this sheet do not reconcile with those reported on the submitted IRS 990 forms, **explain here:**

VERIFICATION

I certify that the figures reported here are, to the best of my knowledge, true and correct. I further certify that the two IRS Forms 990 (Return of Organization Exempt from Income Tax) submitted herewith have been fully **completed and filed** with the Internal Revenue Service as of the date of this application (December 15, 2010).

Name of Accountant or Chief Financial Officer _____

Title _____ Telephone _____

Signature _____ Date _____

INSTRUCTIONS FOR COMPLETING ARTS ENDOWMENT FUND CONTRIBUTIONS WORKSHEET

The law establishing the Connecticut Arts Endowment Fund (CGS § 10-406-408) requires that an organization include as part of its application “a copy of its Internal Revenue Service Return of Organization Exempt from Income Tax form...showing the total amount of contributions received from donors for the organization’s two most recently completed fiscal years.” The purpose of the worksheet is to verify and reconcile the contributions your organization reported on its IRS Forms 990 which you have submitted as part of this application.

It is important to gain accurate, uniformly reported data for the purpose of calculating CAEF grants. It is therefore **mandatory** that the organization’s **outside accountant or chief financial officer** sign the form.

Note: The CAEF was established to encourage private sector contributions, therefore, government grants are not considered in the funding formula. If your organization is a past recipient of CCT or any other state, federal or local government grant, and did not report a figure on the “government grants” line of the 990, it should take care to do so in the future. Government grants must not be included in any figures reported here.

Be sure to report **contributed income only**. Program service revenue, or income gained through ticket sales, admissions, class or workshop fees, sales of goods or any other earned revenue should not be included.

Pledges or grants to be paid in future years may be included on the worksheet. In accordance with SFAS 116, report the “present value” at time of donation.

At the top of each column, indicate the **IRS tax year** for which you are reporting. These should match the year in the upper right corner of the 990 forms included with the application. Acceptable years for this application are 2007 & 2008 or 2008 and 2009.

Line 1, Corporate

Report contributions from businesses, corporations and corporate foundations.

Line 2, Foundation

Report contributions from private foundations.

Line 3, Individual

Report contributions from individual donors, including gifts and bequests from trusts and estates.

Line 4, Memberships

Membership dues that exceed the value of membership benefits may be reported on this line. According to the IRS definition, if someone purchases a membership primarily to support the organization’s activities and not to obtain benefits of more than nominal monetary value, that membership is considered a contribution.

If the amount paid for membership is roughly equal to benefits provided (e.g., free or reduced-rate classes or admissions) that income is not considered a contribution and should not be reported on Line 4.

If you included memberships contributions among contributions from individuals (Line 3 of the worksheet), then leave this line blank, i.e., do not double-count.

Line 5, Fundraising Events

Report the portion, if any, of revenue derived from fundraising events that represent **contributions**, that is, the amount received that exceeds the retail value of the goods or services given. Example: If your organization held a dinner and charged \$100 per person for a meal with a retail value of \$60, then the difference between the buyer’s payment and the retail value (\$40) would be considered a contribution. Note that this is not necessarily the same as net income (gross income minus expenses) from a fundraising event.

Line 6, Other

Report indirect contributions received through workplace giving campaigns or fundraising agencies such as United Way (aka “federated campaigns” on the 2008 and 2009 Form 990). Also, if there was a source that did not fall into any other category listed on the worksheet it should be noted in the space provided on Line 6.

Line 7, Noncash

The CAEF formula allows inclusion of specific noncash donations. Applicants submitting the 2008 or 2009 Form 990 should be sure to include **Schedule M**, which details noncash contributions. For the purposes of this grant, report on lines 7a - 7c the value at the time of donation of **stock** and other securities, **real estate**, and appraised **works of art**. The value of other donated goods and services are **not** to be included on the worksheet.

Line 8, Total Contributions

Total lines 1-7 for each fiscal year. These figures will be used in the formula to determine the CAEF grant award for qualifying applicants.

Certification

The worksheet must be signed by an individual other than the executive director or contact person. It may be either:

- 1) The accountant who prepared the organization’s most recent IRS Form 990, or another individual associated with the accounting firm.
- 2) The organization’s chief financial officer (in most cases, the Treasurer of the Board).

See diagrams on next two pages.



INSTRUCTIONS FOR COMPLETING ARTS ENDOWMENT FUND CONTRIBUTIONS WORKSHEET

Form	990	Return of Organization Exempt From Income Tax Under section 501(c), 527, or 4947(a)(1) of the Internal Revenue Code (except black lung benefit trust or private foundation)	OMB No. 1545-0047 2007 Open to Public Inspection
Department of the Treasury Internal Revenue Service		▶ The organization may have to use a copy of this return to satisfy state reporting requirements.	
Part I Revenue, Expenses, and Changes in Net Assets or Fund Balances (See the instructions.)			
1 Contributions, gifts, grants, and similar amounts received:			
a Contributions to donor advised funds		1a	
b Direct public support (not included on line 1a)		1b	
c Indirect public support (not included on line 1a)		1c	
d Government contributions (grants) (not included on line 1a)		1d	
e Total (add lines 1a through 1d) (cash \$_____ noncash \$_____)		1e	
2 Program service revenue including government fees and contracts (from Part VII, line 93)		2	
3 Membership dues and assessments		3	
4 Interest on savings and temporary cash investments		4	
5 Dividends and interest from securities		5	
6a Gross rents		6a	
b Less: rental expenses		6b	
c Net rental income or (loss). Subtract line 6b from line 6a		6c	
7 Other investment income (describe ▶)		7	
Revenue	8a Gross amount from sales of assets other than inventory		8a
	b Less: cost or other basis and sales expenses		8b
	c Gain or (loss) (attach schedule)		8c
	d Net gain or (loss). Combine line 8c, columns (A) and (B)		8d
9 Special events and activities (attach schedule). If any amount is from gaming, check here <input type="checkbox"/>			
a Gross revenue (not including \$_____ of contributions reported on line 1b)		9a	
b Less: direct expenses other than fundraising expenses		9b	
c Net income or (loss) from special events. Subtract line 9b from line 9a		9c	
10a Gross sales of inventory, less returns and allowances		10a	

The amounts reported on the Connecticut Arts Endowment Fund Contributions Worksheet must reconcile with the 990 Forms submitted with the application. For the **2007 Form 990**, refer to **Page 1, Part I** as diagrammed above.

- Line 1c, Indirect public support, should be reported on Line 6, "Other," of the Contributions Worksheet.
- Lines 1a, 1b, and 1c: If your 990 was prepared correctly, the total of these should equal lines 1-6 of the Contributions Worksheet, minus the figure for noncash (green box) on line 1e.
- Line 1d: If your organization received CCT or other government grants and did not correctly break them out on line 1d, (i.e., no number appears there) the amount must be subtracted from the contributions total.
- Line 1e, Total: If there is a figure for noncash, see line 7 of the Contributions Worksheet. If non-cash includes stock, works of art or real estate, report on lines 7a - 7c of the worksheet.
- Line 3, Membership dues and assessments: Amounts reported here should NOT be included on the worksheet. IRS instructions indicate line 3 is membership payments for which equal value benefits were provided and are not considered contributions. Membership contributions, if reported correctly, were included within direct public support on line 1b of the Form 990.
- Line 9a: If the 2007 Form 990 was prepared correctly, the contributions portion of special event gross revenue appears within the parentheses (not including \$____) and is also included in Line 1b above. This breakout correlates with Line 5 "Fundraising Events" on the worksheet.

INSTRUCTIONS FOR COMPLETING ARTS ENDOWMENT FUND CONTRIBUTIONS WORKSHEET

Form **990-EZ** | **Short Form** | **Return of Organization Exempt From Income Tax** | **2008**

Part I Revenue, Expenses, and Changes in Net Assets or Fund Balances (See the instructions for Part I.)

Revenue	1	Contributions, gifts, grants, and similar amounts received	1	
	2	Program service revenue including government fees and contracts	2	
	3	Membership dues and assessments	3	
	4	Investment income	4	
	5a	Gross amount from sale of assets other than inventory	5a	
	b	Less: cost or other basis and sales expenses	5b	
	c	Gain or (loss) from sale of assets other than inventory (Subtract line 5b from line 5a) (attach schedule)	5c	
	6	Special events and activities (complete applicable parts of Schedule G). If any amount is from gaming, check here <input type="checkbox"/>		
	a	Gross revenue (not including \$ of contributions reported on line 1)	6a	
	b	Less: direct expenses other than fundraising expenses	6b	
	c	Net income or (loss) from special events and activities (Subtract line 6b from line 6a)	6c	

If your organization filed a Form 990-EZ (2008 or 2009), reconcile Arts Endowment Fund Contributions Worksheet figures by referencing **Page 1**, diagrammed above.

- Line 1: Break out the total contributions shown on line 1 to correspond with categories on the Contributions Worksheet. Total contributions (Line 8 on the worksheet) should equal line 1 MINUS government grants and non-allowable noncash contributions.
- Line 3, Membership dues and assessments: Amounts reported here should NOT be included on the worksheet. IRS instructions indicate line 3 is for membership payments for which equal value benefits were provided and are **not** considered contributions. Membership contributions were to be included in the amount on line 1.
- Line 6a: If the Form 990-EZ was prepared correctly, the contributions portion of special event gross revenue appears within the parentheses “(not including \$____)” and is also included in Line 1 above. This breakout correlates with Line 5 “Fundraising Events” on the worksheet.

Form **990** | **Page 9** | OMB No. 1545-0047 | **2008**

Part VIII Statement of Revenue

Contributions, gifts, grants and other similar amounts	1a	Federated campaigns	1a	
	b	Membership dues	1b	
	c	Fundraising events	1c	
	d	Related organizations	1d	
	e	Government grants (contributions)	1e	
	f	All other contributions, gifts, grants, and similar amounts not included above	1f	
	g	Noncash contributions included in lines 1a-1f: \$ 		
	h	Total. Add lines 1a-1f		

If your organization filed a “long” Form 990 (2008 or 2009), reconcile Arts Endowment Fund Contributions Worksheet figures by referencing Part VIII, Statement of Revenue, found on **Page 9**.

- 1a: Contributions from federated campaigns should be *included* in line 6 of the Contributions Worksheet.
- 1b: Membership dues reported on line 1b should be reported on line 4 of the Worksheet.
- 1c: Fundraising contributions on line 1c should be reported on line 5 of the Worksheet.
- 1e: If your organization received CCT or other government grants and did not correctly break them out on this line, (i.e., no number appears there) the amount must be subtracted from the contributions total.
- 1g: If there is a figure here for noncash, see line 7 of the Contributions Worksheet.
- 1h: The total here should correspond with line 8, total contributions, on the Worksheet, MINUS government grants and non-allowable noncash contributions.

CHECKLIST

New Applicant to Endowment Fund Returning Applicant _____ Year last award was received

ALL APPLICANTS:

Assemble in the following order:

- The 3-page application form* (stapled) with original signature
*Cover sheet, contributions worksheet, this checklist
- One complete copy of organization's **more recently filed** IRS Form 990 (tax year 2008 or 2009)
- One complete copy of organization's **previous year** IRS Form 990 (tax year 2007 or 2008)
- One additional copy of application cover sheet and contributions worksheet only
- One additional copy of **page one only** of **both** Forms 990 submitted. **Also**, if 2008 or 2009 "long" version, include an additional copy of **page 9, Statement of Revenue**
- One copy of the National Standard for Arts Information Exchange Data Form (found on CCT web site)

PREVIOUS RECIPIENTS:

- CT Arts Endowment Fund final report form detailing use of 2010 grant

NEW (FIRST TIME) APPLICANTS ONLY:

Add underneath the previous items in the following order:

- Copy of IRS 501 (c)(3) tax-exemption determination letter
- Copy of organization's Certificate of Incorporation (may be obtained from CT Secretary of State's Office, 30 Trinity Street, Hartford, CT 06106; Telephone: 860-509-6002)
- A brief narrative in support of the organization's eligibility to receive proceeds from the Connecticut Arts Endowment Fund
- Additional materials that substantiate the organization's primary purpose as arts focused, e.g. a comprehensive list of programs offered, a breakout of operating expenses related to arts-specific programming, etc.



CONNECTICUT ARTS ENDOWMENT FUND FINAL REPORT

Due on or before **December 15, 2010**. May be submitted with FY2011 application.

Submit original signed copy to: Kathleen DeMeo, CT Arts Endowment Fund Program Manager,
Connecticut Commission on Culture & Tourism, One Constitution Plaza, 2nd Floor, Hartford, CT 06103

GRANTEE INFORMATION

Organization Name _____ Contact Person _____

Contact Telephone _____ Contact Email _____

Grant Number ENDOW-_____ (5-digit number found on page one of contract) 2010* Grant Amount: \$ _____

Organization fiscal year end date (mm/dd): _____ Organization's **operating income****: \$ _____

* If this report is for an earlier grant award, indicate the year received: _____

**Report cash income for the year that funds were spent. If fiscal year has not yet concluded estimate figure to the best of your ability.

EXPENDITURE OF FUNDS

Report expense categories in which CT Arts Endowment Fund grant was spent. Column total should equal grant.

Staff Salaries - Administrative	\$ _____
Staff Salaries - Programmatic/Technical	\$ _____
Outside Professional Services	\$ _____
Equipment & Supplies	\$ _____
Space Rental or Occupancy Costs (includes utilities)	\$ _____
Marketing/Publicity/Advertising/Printing	\$ _____
Capital Expenditures	\$ _____
Organization's Endowment	\$ _____
Other (specify): _____	\$ _____
Total	\$

NARRATIVE

Explain specifically how funds were used. Attach support material if it relates to use of funds:

CERTIFICATION

Under penalties of perjury, I declare that I have examined the above information and, to the best of my knowledge and belief, it is true, correct and complete.

Printed Name _____ Title _____

Signature _____ Date _____

NATIONAL STANDARD FOR ARTS INFORMATION EXCHANGE DATA FORM

This information is used by the National Endowment for the Arts to document the Connecticut Commission on Culture & Tourism's and other state arts agencies' grantmaking activities. It will be used to determine national trends and will not be considered in the evaluation of your application.

Applicant Name: _____

APPLICANT STATUS

Enter the 2-digit code found below that describes the applicant's legal status:

- | | |
|------------------------------|---------------------------|
| 01 Individual | 05 Government - State |
| 02 Organization - Non-Profit | 08 Government - Municipal |
| 03 Organization - Profit | 09 Government - Tribal |

APPLICANT INSTITUTION

Enter the 2-digit code found below that best describes the applicant:

- | | |
|---|---|
| 01 Individual Artist | 23 Secondary School |
| 02 Individual Non-Artist | 24 Vocational/Technical School |
| 03 Performing Group | 25 Other School |
| 04 Performing Group - College/University | 26 College/University |
| 05 Performing Group - Community (A group that performs avocationally; may or may not be professionally directed) | 27 Library |
| 06 Performing Group - Youth (A group, which <i>may</i> include children, that performs for young audiences) | 28 Historical Society |
| 07 Performance Facility | 29 Humanities Council |
| 08 Art Museum | 30 Foundation (Endowed organization that dispenses funds for philanthropic purposes) |
| 09 Other Museum | 31 Corporation |
| 10 Gallery/Exhibit Space | 32 Community Service Organization (Non-arts, e.g. youth centers, chambers of commerce, YMCAs) |
| 11 Cinema | 34 Health Care Facility |
| 12 Independent Press | 35 Religious Organization |
| 13 Literary Magazine | 36 Seniors' Center |
| 14 Fair/Festival | 37 Parks and Recreation |
| 15 Arts Center (A multi-purpose facility for arts programming) | 47 Cultural Series Organization (Primary purpose is presentation of single arts events or series) |
| 16 Arts Council/Agency | 48 School of the Arts (Has arts education as primary mission, e.g. magnet or community art schools, conservatories) |
| 17 Arts Service Organization (Service-related, e.g. arts education alliances; not to include presenters or producers of the arts) | 49 Arts Camp/Institute |
| 18 Union/Professional Association (Includes artist coalitions, professional associations, clubs, guilds and societies) | 50 Social Service Organization (Governmental or private organization addressing specific social issues) |
| 19 School District | 51 Child Care Provider |
| 20 Parent-Teacher Organization | 99 None of the Above |
| 21 Elementary School | |
| 22 Middle School | |

APPLICANT RACE

Organizations: Select the **one** characteristic that best represents the ethnic identity of 50% or more of the applicant's staff or board or membership (**not** audience.)

Individuals: Select one or more characteristics that represent the applicant's ethnic identity.

- | | | |
|---|---|--------------------------------|
| <input type="checkbox"/> American Indian/Alaskan Native | <input type="checkbox"/> Black/African American | <input type="checkbox"/> Asian |
| <input type="checkbox"/> Native Hawaiian/Pacific Islander | <input type="checkbox"/> Hispanic/Latino | <input type="checkbox"/> White |
| <input type="checkbox"/> No single group represents more than 50% of staff or board or membership of organization | | |

APPLICANT AND PROJECT DISCIPLINES

Enter one numeric code found below that best describes the main art form of the applicant. Use of supplemental letters (e.g. 01A or 01B) is encouraged, but optional.

Applicant Discipline:

Enter one numeric code found below that best describes the art form of the proposed project activities. This code may differ from Applicant Discipline. Supplemental letters are encouraged, but optional.

Project Discipline:

01 Dance (Do not include mime - see 04)

- A Ballet
- B Ethnic/Jazz (Include folk-inspired - see 12)
- C Modern

02 Music

- A Band (Do not include jazz or popular)
- B Chamber
- C Choral
- D New (Include experimental, electronic)
- E Ethnic (Include folk-inspired)
- F Jazz
- G Popular (Include rock)
- H Solo/Recital
- I Orchestral (Include symphonic and chamber)

03 Opera/Music Theatre

- A Opera
- B Musical theatre

04 Theatre

- A Theatre - General (Include classical, contemporary, experimental)
- B Mime
- D Puppet
- E Theatre for young audiences

05 Visual Arts

- A Experimental
- B Graphics (Include printmaking, book arts; not graphic design - see 06C)
- D Painting (Include watercolor)
- F Sculpture

06 Design Arts

- A Architecture
- B Fashion
- C Graphic
- D Industrial
- E Interior
- F Landscape Architecture
- G Urban/Metropolitan

07 Crafts

- A Clay
- B Fiber
- C Glass
- D Leather
- E Metal
- F Paper
- G Plastic
- H Wood
- I Mixed media

08 Photography (Include holography)

09 Media Arts

- A Film
- B Audio (Include radio, sound installations)
- C Video
- D Technology/Experimental (Include work created using computer or other digital or experimental media)

10 Literature

- A Fiction
- B Non-Fiction
- C Playwriting
- D Poetry

11 Interdisciplinary Pertaining to art forms/art works that integrate more than one arts discipline to form a single work e.g., a collaboration between performing and visual arts. Include performance art.

12 Folklife/Traditional Arts Pertaining to traditions informally learned and transmitted in contexts characteristic of ethnic, religious, linguistic, occupational, and/or regional groups.

- A Folk/Traditional Dance
- B Folk/Traditional Music
- C Folk/Traditional Crafts and Visual Arts
- D Oral Traditions (Include traditional storytelling)

13 Humanities Includes history, philosophy, languages, literature, linguistics, archaeology, ethics, comparative religion, and aspects of the social sciences employing historical or philosophical approaches, e.g. cultural anthropology and sociology.

14 Multidisciplinary Pertaining to activities in more than one discipline. Used when the majority of activities funded by the grant cannot be attributed to a single discipline. Distinguish from Code 11, Interdisciplinary.

15 Non-Arts/Non-Humanities **Applicants** that do not have the arts as their primary mission. Projects must be arts-focused.

PROJECT RACE

If the majority of the grant activities are intended to involve or act as a clear expression or representation of the cultural traditions of one particular group, or deliver services to a designated population listed, select that group. If the grant activity is not designed to represent or reach one particular group, choose “no single group.”

- | | | |
|---|---|--------------------------------|
| <input type="checkbox"/> American Indian/Alaskan Native | <input type="checkbox"/> Black/African American | <input type="checkbox"/> Asian |
| <input type="checkbox"/> Native Hawaiian/Pacific Islander | <input type="checkbox"/> Hispanic/Latino | <input type="checkbox"/> White |
| <input type="checkbox"/> No single group | | |

PROJECT ACTIVITY

Enter the 2- digit code found below that best describes what this grant will fund:

- | | |
|--|--|
| 02 Audience Services (e.g, ticket subsidies, busing) | 20 School Residency (Artist activities in an educational setting - students receive repeated artist contact over time) |
| 03 Award/Fellowship | 21 Other Residency (Artist activities in a non-school setting) |
| 04 Creation of a Work of Art (Include commissions) | 22 Seminar/Conference |
| 05 Concert/Performance/Reading | 23 Equipment Acquisition |
| 06 Exhibition | 24 Distribution of Art (e.g, films, books, prints) |
| 07 Facility Construction, Maintenance * | 25 Apprenticeship/Internship |
| 08 Fair/Festival | 28 Writing About Art |
| 09 Identification/Documentation | 29 Professional Development/Training |
| 11 Operating Support | 30 Student Assessment. |
| 12 Arts Instruction | 31 Curriculum Development/Implementation |
| 13 Marketing | 32 Stabilization/Endowment (Grant funds used to reduce debt, contribute to endowments, or build cash reserves) * |
| 14 Professional Support - Administrative | 33 Building Public Awareness |
| 15 Professional Support - Artistic | 34 Technical Assistance |
| 16 Recording/Filming/Taping. | 35 Website/Internet Development |
| 17 Publication (e.g., manuals, books) | 36 Broadcasting |
| 18 Repair/Restoration/Conservation * | 99 None of the Above |
| 19 Research/Planning (Include program evaluation, strategic planning, establishing partnerships) | |

* These codes may be selected only for Connecticut Arts Endowment Fund applications

PROJECT DESCRIPTORS

Select those descriptors that comprise a significant portion (50% or more) of the grant’s resources or activities:

- | | | | | |
|---|--|---|-------------------------------------|--|
| <input type="checkbox"/> Accessibility | <input type="checkbox"/> International | <input type="checkbox"/> Presenting/Touring | <input type="checkbox"/> Technology | <input type="checkbox"/> Youth at Risk |
| <input type="checkbox"/> None of these apply, or comprise only a small portion of this grant’s activities | | | | |

ARTS EDUCATION

Indicate if the grant’s activities are **arts education**, directed to the following learners, by checking appropriate box(es):

- | | More than 50% of grant activities | Less than 50% of grant activities |
|--|-----------------------------------|-----------------------------------|
| K-12 Students | <input type="checkbox"/> | <input type="checkbox"/> |
| Higher Education Students | <input type="checkbox"/> | <input type="checkbox"/> |
| Pre-Kindergarten Children | <input type="checkbox"/> | <input type="checkbox"/> |
| Adult Learners (including teachers & artists) | <input type="checkbox"/> | <input type="checkbox"/> |
| <input type="checkbox"/> None of this grant’s activities involves arts education | | |