

DIRECTORY OF TEACHING ARTISTS GUIDELINES – FY 2009

The Connecticut Commission on Culture & Tourism’s (CCT) *Directory of Teaching Artists* features artist educators selected for their artistic excellence and teaching ability. The *Directory* includes artists from the following disciplines:

- Dance
- Media
- Multi-Disciplinary
- Music
- Theater (includes storytelling, puppetry and circus arts)
- Visual Arts
- Writing & Poetry

CCT funds grant programs that engage teaching artists in a variety of settings. For FY09, the programs are Creative Collaborations, Arts Presentation and HOT Schools.

APPLICATION DEADLINE

MUST BE RECEIVED (NOT POSTMARKED) BY 4:00 P.M.
November 20, 2008

WHO MAY APPLY

Applicants for the *Directory of Teaching Artists* may work in one or more of the following disciplines: dance, media, multi-disciplinary, music, theater, visual arts and writing & poetry.

- To be eligible, applicants must:
 - be Connecticut residents (must have resided in Connecticut for at least 2 years prior to application)
 - be available for residency work in a variety of settings including schools, after school programs, and community, cultural, and arts organizations.
 - demonstrate experience working in a variety of settings.
- Artists included in the CCT *Directory of Performing Artists* who meet the eligibility requirements and selection criteria, and wish to be included in the *Directory of Teaching Artists* may apply.

TIMELINE

Application Deadline	November 20, 2008
Review	February/March, 2009
Approval/Notification	March/April 2009

SELECTION PROCESS

Applicants will be selected based on the following criteria:

- A. Artistic Excellence:**
1. Quality and scope of artist’s work
 2. Depth of knowledge of a discipline
 3. Demonstrated commitment to on-going professional growth

**SELECTION
PROCESS
(CONT'D)**

B. Teaching Ability:

1. Ability to decode the creative process
2. Ability to plan and teach a long term residency (5+ days); document and assess student learning and outcomes resulting from the residency
 - Ability to teach the discipline
 - Make connections between and among subjects
 - Ability to reach multiple audiences based on an understanding of diverse developmental levels
3. Quality of residency design and content (including lesson plan and assessment process)

C. Communication and collaborative planning skills:

1. Ability to plan with others and articulate goals and objectives based on understanding of presenters' (schools, after-school and community-based organizations, etc) needs
2. Ability to communicate and work collaboratively with presenters
3. Ability to present results of residency to multiple audiences

Recommendations are presented to the Commission board for approval. Applicants will be notified in Spring 2009.

ONCE SELECTED

Benefits

- Approved artists will be included in the Commission's online *Directory*.
- CCT will notify schools, arts and cultural organizations and other constituents of new additions to the *Directory*.
- *Directory* teaching artists are eligible for selection by applicants of Arts Presentation Grants, Creative Collaboration Grants and for work in the Commission's HOT Schools.
- *Directory* artists participate in professional development and a state-wide and New England collegial arts in education network.

Requirements

- Artists selected are required to attend two (2) professional development days; one in April and one in May 2009. Exact dates to be determined.
- CCT teaching artists are required to participate in other professional development provided by the Commission. These include one (1) HOT Schools Summer Institute (scholarship provided by CCT) within the first two years; and three (3) other full-day professional development workshops during the first three years.
- *Directory* artists will be evaluated to assess growth, development and continued participation in the *Directory of Teaching Artists*.
- Artists are responsible to market and promote their own work and programming.
- Artists must remain Connecticut residents to stay in the *Directory*.

***Admission to the *Directory* does not guarantee employment.**

HOW TO APPLY

Applications must include eight (8) packets assembled in the following order:

1. Original application form (signed at the bottom)
2. Application narrative - no more than 2 pages
3. Residency outline - no more than 2 pages
4. Lesson plan - no more than 2 pages
5. Resume
6. Two (2) current letters (within the last 3 years) of reference

Behind the original packet (marked "Original") please add two (2) copies of documentation of your work and of your student's work. You may submit CDs, photos and/or written work samples of both. **Include a sample assessment of student work that you have used.** Please also include two (2) copies of proof of residency (drivers license, voter registration).

Send completed application to:

Amy Freidman
Directory of Teaching Artists Program
Connecticut Commission on Culture & Tourism
One Constitution Plaza, 2nd Floor
Hartford, CT 06103

Completed applications must be received (not postmarked) by November 20, 2008. Hand delivered applications must be received by 4:00 pm on November 20. CCT recommends hand-delivery or express services with a tracking system to ensure immediate delivery of materials. E-mail or fax submissions will not be accepted.

If you have questions regarding your application, please contact Amy Freidman at (860) 256-2729 or by e-mail at amy.freidman@ct.gov.

Applicants must follow all instructions and provide accurate and complete information in all sections and supporting materials as stated in the guidelines. Failure to do so will render your application ineligible for review.