

## Addendum 7

**Question 1:** If we are a state university can we apply? In the RFP, Section VI #8, it says that no state employee can prepare the application?

**Response:** Yes. This section of the RFP refers to employee's of the state agency issuing the RFP, in this case, the Office for Workforce Competitiveness (OWC).

**Question 2:** Can we purchase equipment under the grant, if it is needed for instruction?

**Response:** Yes.

**Question 3:** Are students required to complete OSHA training before they can be a mentee on the set of a film?

**Response:** No, trainees will basically "follow" and observe department heads in action. They will not be allowed to perform any work that is customarily done by union members.

**Question 4:** I understand the need to give a detailed and specific curriculum for Phase 2 since the training is skills-based, can any latitude be afforded in Phase 1 for more creative and flexible instruction as long as the outcomes are met?

**Response:** In the RFP it is stated that the curriculum is a basic guideline and that instructors are encouraged to enhance the lesson plans as they see fit within the daily and weekly timeframes of the Film Industry Training Program.

**Question 5:** Questions answered last week demonstrated that grantees can specialize in several job training areas rather than all 10. Do areas that will not be taught in Phase 2 need to be taught in Phase 1?

**Response:** Yes, as stated in the RFP, Phase 1 will offer a comprehensive production overview and survey of all job categories in the feature film industry. Please note that it is now suggested that Phase 1 consist of two, six-day weeks to accommodate introductory and conclusion sessions.

**Question 6:** Do we contact the Union? Is there a selection list for Union members as teachers for each discipline? Are they willing and able to teach? If yes, how do we get it?

**Response:** As stated in the RFP, officers of applicable motion picture locals have been contacted by OWC and will assist grantee(s) with instructor search and hiring within each union. It will not be necessary for grantee(s) to contact the locals at this time. At the time the grantee(s) are awarded, OWC will provide the contact information required to put the grantee(s) in touch with the appropriate motion picture locals to retain union instructors for the program.

**Question 7:** Are the Union members paid during Phase III? If so, what is the cost per day for Union members during Phase III?

**Response:** As referenced in Addendum 2 to the RFP, Question 2, because the mentors will be paid by the production for their services, you may want to budget a stipend to make the training program attractive for mentors. Mentees will "follow" and observe the activities of the mentor. Due to variables of production staffing, mentors will most likely not be course instructors from Phase 1 and 2.

**Question 8:** Are there enough films being produced in Connecticut to provide on-site mentoring this summer? If so, do we have a list and a contact person or do we have to make our own contacts?

**Response:** The selected grantee(s) will be provided with lists and contacts for feature films underway in Connecticut. As stated in the RFP, the timing of trainee participation in the mentorship phase will be dependent on the cooperation of producers, union representatives, and the shooting schedules of participating productions.

**Question 9:** Is grant money used to pay for 10 wks @ \$500/wk per mentored student, i.e., 1@10 wks=\$5,000 x 10 students = \$50,000?

**Response:** Yes, in addition to grant funds required for implementation of Phases I and 2, a portion of the grant funds will be used for trainees participating in the mentorship phase (Phase 3) of the program. The number of trainees participating in this phase is unknown at this time. The longevity of the Phase 3 mentorship will be variable, "up to" 10 weeks, but could be significantly less, depending on the schedules of cooperating productions shooting in the state. Also, such shoots could occur at any time during the year, so potential mentees having conflicting educational or employment commitments may therefore have to decline. To have minimal impact on the production, the number of Phase 3 mentees per shoot will be limited. Exclusively on-set departments such Camera,

Sound, Grip, Electric, Property, and Wardrobe should have no more than one mentee. Set Construction (usually a pre-production activity) and Set Dressing (pre-production and production) could support two. Production Management should have no more than one, while the Production Office and Location Department could support two each.

**Question 10:** Because this will draw for college and high school students off for the summer, we can begin May 27<sup>th</sup> and end the Phase III the Friday before Labor Day. Given the instructors we are prepared for a May 27 start date. Shouldn't this be a timeline for all involved?

**Response:** As referenced in the RFP, the selection of grantee(s) will not be made until May 30, 2008. The timeline(s) for the Film Industry Training Program will be specific to what is feasible for each grantee(s) selected.