



State Historic Preservation Office

One Constitution Plaza | Hartford, CT 06103 | 860.256.2800 | Cultureandtourism.org

PROJECT REVIEW COVER FORM

1. This information relates to a previously submitted project.

You do not need to complete the rest of the form if you have been previously issued a SHPO Project Number. Please attach information to this form and submit.

SHPO Project Number _____ (Not all previously submitted projects will have project numbers)

Project Address _____ (Street Address and City or Town)

2. This is a new Project.

If you have checked this box, it is necessary to complete ALL entries on this form .

Project Name _____

Project Location _____ Include street number, street name, and or Route Number. If no street address exists give closest intersection.

City or Town _____ In addition to the village or hamlet name (if appropriate), the municipality must be included here.

County _____ If the undertaking includes multiple addresses, please attach a list to this form.

Date of Construction (for existing structures) _____

PROJECT DESCRIPTION SUMMARY (include full description in attachment):

TYPE OF REVIEW REQUESTED

a. Does this undertaking involve funding or permit approval from a State or Federal Agency?

Yes No

Agency Name/Contact	Type of Permit/Approval	State	Federal
_____	_____	<input type="checkbox"/>	<input type="checkbox"/>
_____	_____	<input type="checkbox"/>	<input type="checkbox"/>
_____	_____	<input type="checkbox"/>	<input type="checkbox"/>

b. Have you consulted the SHPO and UCONN Dodd Center files to determine the presence or absence of previously identified cultural resources within or adjacent to the project area? Yes No

If yes: Was the project site wholly or partially located within an identified archeologically sensitive area? Yes No

Does the project site involve or is it substantially contiguous to a property listed or recommended for listing in the CT State or National Registers of Historic Places? Yes No

Does the project involve the rehabilitation, renovation, relocation, demolition or addition to any building or structure that is 50 years old or older? Yes No



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The Historic Preservation Review Process in Connecticut Cultural Resource Review under the National Historic Preservation Act – Section 106 http://www.achp.gov/106summary.html involves providing technical guidance and professional advice on the potential impact of publicly funded, assisted, licensed or permitted projects on the state's historic, architectural and archaeological resources.

Project review is conducted in two stages. First, the SHPO assesses affected properties to determine whether or not they are listed or eligible for listing in the Connecticut State or National Registers of Historic Places. If so, it is deemed "historic" and worthy of protection and the second stage of review is undertaken. The project is reviewed to evaluate its impact on the properties significant materials and character.

ALL PROJECTS SUBMITTED FOR REVIEW MUST INCLUDE THE FOLLOWING MATERIALS*:

PROJECT DESCRIPTION Please attach a full description of the work that will be undertaken as a result of this project. Portions of environmental statements or project applications may be included. The project boundary of the project should be clearly defined**

PROJECT MAP This should include the precise location of the project – preferably a clear color image showing the nearest streets or roadways as well as all portions of the project. Tax maps, Sanborn maps and USGS quadrangle maps are all acceptable, but Bing and Google Earth are also accepted if the information provided is clear and well labeled. The project boundary should be clearly defined on the map and affected legal parcels should be identified.

PHOTOGRAPHS Clear, current images of the property should be submitted. Black and white photocopies will not be accepted. Include images of the areas where the proposed work will take place. May require: exterior elevations, detailed photos of elements to be repaired/replaced (windows, doors, porches, etc.) All photos should be clearly labeled.

Table with 4 columns: Requirement, Yes, N/A, Comments. Rows include: For Existing Structures (Property Card), For New Construction (Project plans or limits of construction, etc.), and For non-building-related projects (dams, culverts, bridge repair, etc.).

PROJECT CONTACT

Name _____ Title _____
Firm/Agency _____
Address _____
City _____ State _____ Zip _____
Phone _____ Cell _____ Fax _____
Email _____

*Note that the SHPO's ability to complete a timely project review depends largely on the quality of the materials submitted.
** Please be sure to include the project name and location on each page of your submission.