



LOCAL ARTS AGENCY PROGRAM INTENT TO APPLY - FY 2008

Deadline: February 2, 2007

Please send four (4) completed copies of the Intent to Apply package to: John Cusano, LAA Program,
Connecticut Commission on Culture & Tourism, One Financial Plaza, 755 Main Street, Hartford, CT 06103

GRANTEE INFORMATION

Organization Name _____

Private Nonprofit LAA Municipal Government LAA Other

Federal Employer ID # _____

Contact Name _____

Street Address _____

Mailing Address (if different) _____

City/State/Zip _____

Telephone _____ Fax _____

Website Address (if available) _____

CONTACT INFORMATION (STAFF & GOVERNANCE LEADERSHIP)

Executive Director/ CEO _____

E-mail _____

Board President/Chair _____

E-mail _____

LEGISLATIVE INFORMATION (OBTAIN FROM TOWN CLERK)

Federal Congressional District # _____ U.S. Representative's Name _____

State Senate District # _____ State Senator's Name _____

State Assembly District # _____ State Representative's Name _____

SIGNATURE

The undersigned certifies that the information provided in this Intent to Apply package is true and correct to the best of his or her knowledge.

Authorized Signature _____ Date _____

Print Name _____ Title _____

FOR OFFICE USE: App # _____

Organization Name _____

List and briefly describe UP TO a maximum of 4 key programs (Services and/or presentations). See Instructions for format.

I. Key Program Name/Title _____

II. Key Program Name/Title _____

Organization Name _____

III. Key Program Name/Title _____

IV. Key Program Name/Title _____

Organization Name _____

Has your organization developed a formal strategic plan? Yes No In Process

If yes, provide the start and end dates of the current plan document: Start _____ End _____

Is your organization currently engaged in a Capital or Endowment Campaign or planning to launch one in this next year? Yes No

STRENGTHS, WEAKNESSES, OPPORTUNITIES & THREATS

| | STRENGTHS: What does your organization do well? What unique resources can your organization draw upon? What do others see as your organization's strengths? | WEAKNESSES: What could your organization improve upon? Where does your organization have inadequate resources? What might others see as your organization's weaknesses? |
|-----------------|---|---|
| <i>Internal</i> | | |
| | OPPORTUNITIES: What opportunities are available to your organization? What trends might your organization take advantage of? How can your organization turn strengths into opportunities? | THREATS: What trends could harm your organization? Are there competitive groups that cause concern? What threats are likely due to weaknesses identified above? |
| <i>External</i> | | |

Organization Name _____

SITUATIONAL ANALYSIS

Use this space for one page narrative. *(See Intent to Apply Instructions.)*

Organization Name _____

PROJECTED WORKPLAN SUMMARY

Two pages maximum. (*See Intent to Apply Instructions.*)

Organization Name _____

PROJECTED WORKPLAN SUMMARY (CON'TD)

Two pages maximum. *(See Intent to Apply Instructions.)*