Connecticut Office of the Arts

DECD
State of Connecticut
Department of Economic and
Community Development

CONNECTICUT ARTS ENDOWMENT FUND FINAL REPORT

Due on or before **December 15, 2011**. May be submitted with FY2012 application.

Please submit one completed copy of report to: Lu Rivera, Administrative Assistant, Department of Community Development (DECD), Connecticut Office of the Arts, One Constitution Plaza, 2nd Floor, Hartford, CT 06103

GRANTEE INFORMATION

Organization Name _____ Contact Person _____

Contact Telephone _____ Contact Email _____

Grant Number ENDOW-_____ (5-digit number found on page one of contract) 2011* Grant Amount: $ _____

Organization fiscal year end date (mm/dd): _____ Organization's **operating income**: $ _____

* If this report is for an earlier grant award, indicate the year received: _____

**Report cash income for the year that funds were spent. If fiscal year has not yet concluded estimate figure to the best of your ability.

EXPENDITURE OF FUNDS

Report expense categories in which CT Arts Endowment Fund grant was spent. Column total should equal grant.

Staff Salaries - Administrative	$_____
Staff Salaries - Programmatic/Technical	$_____
Outside Professional Services	$_____
Equipment & Supplies	$_____
Space Rental or Occupancy Costs (includes utilities)	$_____
Marketing/Publicity/Advertising/Printing	$_____
Capital Expenditures	$_____
Organization's Endowment	$_____
Other (specify): _____	$_____
Total	$_____

NARRATIVE

Explain specifically how funds were used. Attach support material if it relates to use of funds:

CERTIFICATION

Under penalties of perjury, I declare that I have examined the above information and, to the best of my knowledge and belief, it is true, correct and complete.

Printed Name _____ Title _____

Signature _____ Date _____