

**DEPARTMENT OF ECONOMIC AND COMMUNITY DEVELOPMENT
STATE HISTORIC PRESERVATION OFFICE**

**Historic Preservation Council
June 5, 2013
One Constitution Plaza 2nd Floor
Hartford, Connecticut**

DRAFT MINUTES

PRESENT: Chairman Nelson, Mr. Faude, Dr. Harris, Ms. Williams, Dr. Faber, Ms. Cutler, Ms. Kane, Ms. Maher, Ms. Gilvarg

STAFF: Susan Chandler, Julie Carmelich, Mary Dunne, Dan Forrest, Laura Mancuso, Todd Levine, Stacey Vairo

ABSENT: Dr. Bellantoni, Dr. Woodward

1. CALL TO ORDER AND INTRODUCTIONS

The meeting was called to order by Chairman Nelson at 9:36 am.

2. REVIEW OF PUBLIC COMMENT PROCEDURES

Chairman Nelson reminded the public if they wanted to speak they must sign-in using the sheet at the back of the room and reviewed the rules and procedures for public comment.

3. CODE OF CONDUCT/CONFLICT OF INTEREST

Chairman Nelson read the code of conduct and ethics statement.
Staff reported the following conflict: Todd Levine, Item 6A CT Barns Project
Council Members reported the following conflict: Kathy Maher, Item 6A CT Barns Project and Item 9G1 McLevy Hall

4. REVIEW AND APPROVAL OF THE MINUTES

A motion was made by Mr. Faude and second by Dr. Harris to approve the minutes of May 1, 2013.

(Y-7, N-0, Abstain-Chair Nelson)

Margaret Faber arrived at 9:43.

5. **REPORT OF COMMITTEES** –

Katherine Kane reported on the meeting of the Our Places Our Stories Sub-committee.

6. **NOMINATIONS TO THE STATE REGISTER**

Todd Levine leaves the room at 10:00 am.

Kathy Maher leaves the room at 10:07 am.

A. **State Register Nomination for the Connecticut's Agricultural Heritage Multiple Property Documentation Form, 8 Sites (as shown below).**

Motion by Ms. Cutler, and second by Dr. Harris:

The Historic Preservation Council votes to list the Connecticut's Agricultural Heritage Multiple Property Documentation Form, 8 Sites (as shown below), on the State Register of Historic Places.

1. **Bristol Farm, 5412 Albany Turnpike, Canton**
2. **Samuel Wakeman, Sr. Farmstead, 640 Black Rock Turnpike, Easton**
3. **Wilcox Farmstead, 182 Church Street, Hebron**
4. **Mapleleaf Farm, 768 Gilead Street, Hebron**
5. **Fellows-Rathbone Farmstead, 209 Millstream Road, Hebron**
6. **Louis and Clara Ellenberg Farmstead, 4 Old Colchester Road, Hebron**
7. **Pinney Farm, 214 Maple Street, Somers**
8. **Phelps Farmstead/Stone Acres, 381 North Main Street, Stonginton**

(Y-6; N-0, Chair abstained)

Todd Levine and Kathy Maher return to the room at 10:13 am.

B. **Hartford: One Imlay Street**

Motion by Kathy Maher, second by Karyn Gilvarg:

The Historic Preservation Council votes to list One Imlay Street, Hartford, Connecticut on the State Register of Historic Places.

Preservation consultant, Tomas Nenortas spoke on behalf of the nomination.

(Y-7, N-0, Chair abstained)

13. **REPORT ON MUSEUM PROPERTIES**

Karin Peterson reported on the progress that is being made on various projects at the museum properties. Chair Nelson asked Ms. Peterson to give an in-depth presentation of the (4) State Museums at upcoming Council meetings leading off with the history and condition of the Newgate Prison and Copper Mine. The presentations will be scheduled at upcoming Council meetings, and if time permits, a site visit to the Newgate Prison site will be conducted or a Council meeting scheduled on the Museum grounds.

Please also refer to Report on Museums, submitted by Karin Peterson, Museum Director.

7. **HISTORIC DISTRICTS/PROPERTIES** - no business.

8. **PROGRAMS REVIEW AND DEVELOPMENT**

A. Our Places Our Stories Grant – Mary Dunne

SHPO staff introduced the recommendations developed by staff working with the Our Places Our Stories Sub-committee. The recommendations include:

1. Add a planning grant opportunity (maximum \$5,000) to fund the cost of a consultant to survey documentary and physical resources.
2. Revise implementation guidelines so that submissions include more information.
3. Require grant applicants to provide the same information as would result from the planning grant

The planning grant opportunity is intended to help applicants assess what resources and knowledge they have. The guidelines for the full application have been revised and include a recommendation at the beginning that applicants apply for a planning grant first. Additionally a new section asks applicants to provide everything that a planning grant application would have provided, had they completed one. One further suggestion was made during the Council meeting to add a question to allow the applicant to identify what experience they have with prior grants. Additional discussion followed regarding the use of oral histories in the projects. Staff assured the Council that the accumulation and recordation of oral histories would be an important part of this project, particularly with ethnic heritage groups that do not already have a strong written history already in place.

B. Threatened Historic Properties – Laura Mancuso

The Threatened Historic Properties Grant will take the place of the earlier Endangered Properties Grant and will serve buildings that have been impacted by a disaster such as a storm or other act beyond the control of the owner. The grant will not cover work due to owner neglect. Due to the lag in timeline for State approvals the grant is not appropriate for projects that require immediate emergency help in the days following a catastrophe. The work covered by the grant must be bid per State procurement guidelines and work cannot be paid for retroactively. Chair Nelson, Dr. Faber, Ms. Cutler, Ms. Maher and Ms. Williams had detail questions regarding language in the application material. In the interest of time the questions will be postponed until a later conference call with Laura Mancuso.

C. Historic Preservation and Arts Catalyze Placemaking Grants – Todd Levine

Staff reviewed grant program guidelines reviewed at the May meeting and updated Council on on-going program development efforts between the Office of the Arts and the State Historic Preservation Office including implementation of the e-granting system currently used by the Office of the Arts.

9. STATE HISTORIC PRESERVATION GRANTS

D. SURVEY AND PLANNING GRANTS

3. Southington Historical Society

Motion by Ms. Maher, second by Ms. Cutler:

The Historic Preservation Council votes to recommend the award of a Survey and Planning Grant, funded by the Community Investment Act, to the below-listed applicant in the amount shown. All grant guidelines and state requirements shall be met by the below-listed applicant upon receipt of a grant as administered by the Department of Economic and Community Development.

Southington Historical Society

Design Development Level Plans and Specifications for Window Restoration.

\$9,000.00

Fern Wildman-Scheir, President of the Southington Historical Society, spoke on behalf of the application.

(Y-7; N-0, Chair abstained)

1. Town of South Windsor

Motion by Dr. Faber, second by Ms. Maher:

The Historic Preservation Council votes to recommend the award of a Survey and Planning Grant, funded by the Community Investment Act, to the below-listed applicant in the amount shown. All grant guidelines and state requirements shall be met by the below-listed applicant upon receipt of a grant as administered by the Department of Economic and Community Development.

Town of South Windsor

Historic Resources Inventory

\$7,430.00

(Y-7; N-0, Chair abstained)

2. Town of Lisbon

Motion by Ms. Gilvarg, second by Dr. Harris:

The Historic Preservation Council votes to recommend the award of a Survey and Planning Grant, funded by the Community Investment Act, to the below-listed applicant in the amount shown. All grant guidelines and state requirements shall be met by the below-listed applicant

upon receipt of a grant as administered by the Department of Economic and Community Development.

**Town of Lisbon
State Register Nomination
\$2,500.00**

(Y-7; N-0, Chair abstained)

F. PARTNERS IN PRESERVATION GRANT

1. Cheshire Historical Society

Motion by Ms. Maher, second by Ms. Cutler:

The Historic Preservation Council votes to recommend the award of a Partners in Preservation Grant, funded by the Community Investment Act, to the below-listed applicant in the amount shown. All grant guidelines and state requirements shall be met by the below-listed applicant upon receipt of a grant as administered by the Department of Economic and Community Development.

**Cheshire Historical Society
Historic Resource Brochure
\$1,066.00**

(Y-7; N-0, Chair abstained)

2. CT Trust for Historic Preservation – Circuit Rider Program

Motion by Ms. Faber, second by Dr. Harris:

The Historic Preservation Council votes to recommend the grant award listed below and funded by the Community Investment Act administered by the Department of Economic and Community Development. All state and federal requirements shall be met by the applicant upon receipt of a grant.

**CT Trust for Historic Preservation
Connecticut Circuit Rider Program
Two-Year Grant
\$262,187.00**

(Y-7; N-0, Chair abstained)

3. CT Trust for Historic Preservation – Arts and Letters Trail

Motion by Ms. Maher, second by Ms. Williams:

The Historic Preservation Council votes to recommend the grant award listed below and funded by the Community Investment Act administered by the Department of Economic Development. All state and federal requirements shall be met by the applicant upon receipt of a grant.

**CT Trust for Historic Preservation
Arts and Letters Database and e-Trail
Two Year Grant
\$279,245.00**

There was a request from the Council that a narrative or statement be given to clarify the budget. Additional information regarding the budget was provided by Helen Higgins Director of the CT Trust who noted that the requested form did not allow for full budget description.
(Y-7; N-0, Chair abstained)

G. HISTORIC PRESERVATION AND ARTS CATALYZE PLACEMAKING

1. The City of Bridgeport - McLevy Hall

Motion by Ms. Gilvarg, second by Dr. Faber:

The Historic Preservation Council votes to approve \$50,000.00 and funded by the Community Investment Act for a pilot program through HPACP for the repurposing of McLevy Hall in historic Downtown Bridgeport as submitted by the City of Bridgeport on June 5, 2013 as reviewed and approved by Staff.

**City of Bridgeport
McLeavy Hall
\$50,000.00**

Todd Levine explained the timing of the grant request was advanced prior to completion of final program development to take advantage of the momentum from “CreateHereNow” program and to have the ability to better preserve the building through an Easement. Rod Frantz gave a brief presentation on the application and the history of “City Canvas Initiative”. A discussion ensued between the staff and the Council. Council indicated that grant guidelines established and the stated application process followed prior being asked to vote on any applications. Mr. Faude also indicated that there is no real budget and no project expenses. Ms. Cutler asked that items for review be placed in the dropbox no less than 24 hours prior to the start of a meeting to allow for review prior to the meeting.

Mr. Faude motioned to table the application, seconded by Ms. Cutler.

(Y-5; Dr. Harris, Dr. Kane and the Chair abstained)

Helen Higgins suggested staff review the history of the VCI grant awarded to the City of Bridgeport.

10. REPORT ON THREATENED PROPERTIES - Susan Chandler

11. **PRESERVATION RESTRICTIONS** – no business

12. **ARCHAEOLOGICAL PRESERVES** – no business

14. **REPORT ON STATE HISTORIC PRESERVATION OFFICE ACTIVITIES**

Susan Chandler is retiring from the SHPO fully effective the end of July and Stacey Vairo has assumed Council Liaison duties. Dropbox address for Council material will be changed to Laura Mancuso's email address: laura.mancuso@ct.gov.

15. **GENERAL DISCUSSION**

16. **LIAISON WITH PUBLIC AND PRIVATE AGENCIES (FOR THOSE PRESENT)**

17. **OLD BUSINESS** - no business

18. **NEW BUSINESS**

A. Council has postponed discussion for the Historic Preservation Council Mission Statement – for several months due to ongoing program review and review of grant applications. Council asked staff if there were any time sensitive issues pending for the July meeting. Absent any identified issues Council will set aside the July meeting for the Mission Statement discussion and review of tabled items.

19. **ADJOURNMENT**

A motion to adjourn was made, and moved. All were in favor. The meeting was adjourned at 12:10 pm.

Next Council Meeting

The next Historic Preservation Council meeting is scheduled for Wednesday, July 3, 2013, at 9:30 am, One Constitution Plaza, Main Conference Room.

Respectfully submitted by:
Stacey Vairo
State and National Register Coordinator