



CITIZENS ADVISORY  
COUNCIL FOR HOUSING MATTERS



Reply to: 44 Capitol Ave., Suite 301  
Hartford, CT. 06106  
(860) 278-5688 x203  
Fax (860) 278-2957

***Please note that this meeting will be at  
the Connecticut Bar Association in New Britain***

**MEETING REMINDER**

**2:00 p.m.**

**Wednesday, September 16, 2009**

Connecticut Bar Association, 30 Bank St., New Britain (860-223-4400 for directions)

**AGENDA**

1. Preliminary matters
  - a. Approval of agenda
  - b. Approval of minutes of June 17, 2009 meeting
2. Judicial assignments
  - a. Judge Gilligan – Hartford/New Britain
  - b. Judge Abrams – New Haven/Waterbury
  - c. Judge Moore – Bridgeport/Norwalk (with Judge Grogins in Norwalk)
3. Legislative and Practice Book rule changes affecting the housing courts
  - a. Entry fees -- increased in most recently passed budget (not yet signed by Governor)
  - b. Existence of Advisory Council (no change in status so far)
  - c. Small claims (recommendations by Bench/Bar Committee pending before Superior Court Rules Committee)
4. Housing court operations reports
  - a. Clerks offices
    - i. Update -- staffing
    - ii. Update -- Bridgeport courtroom
    - iii. Explanation of proceedings at call of housing calendar (tabled from 6-17-09)
    - iv. Other
  - b. Housing specialists
    - i. Update -- staffing
    - ii. Use of non-law school interns in mediation programs (tabled from 6-17-09)
    - iii. Other

- c. Housing prosecutors
    - i. Update -- Eastern Connecticut and Bridgeport
    - ii. Number of prosecutions by town and variations in number of case initiations by prosecutor (tabled from 6-17-09)
    - iii. Follow-up on Kevin Kane meeting (tabled from 6-17-09)
      - A. Prosecutor supervision
      - B. New prosecutor training
      - C. Referral of G.A. cases to housing prosecutors
    - iv. Update -- prosecution guidelines
    - v. Update -- police training course
    - vi. Update -- police training manual
    - vii. Other
  - d. Judicial
    - i. Update -- Advisory Council website
    - ii. Update -- small claims
      - A. Location of New Haven and Bridgeport hearings
      - B. Fast-tracking of housing cases
    - iii. Canvass-related issues (Houston Putnam Lowry - tabled multiple times)
    - iv. Other
5. Other business
6. Adjournment

### **Directions to Connecticut Bar Association**

30 Bank St., New Britain

#### From Hartford:

1. Take I-84 west to EXIT 39A (Route 9 South).
2. Take Route 9 South to EXIT 27 (left exit).
3. TURN RIGHT at the light at the end of the ramp onto Chestnut St.
4. At the next light, TURN RIGHT onto Columbus Blvd.
5. Continue past the New Britain Police Department on the left. TURN LEFT immediately after the sculpture made of bars on the left.
6. 30 Bank St. is on the right. Go to the stop sign on Bank St. and CONTINUE STRAIGHT INTO THE PARKING GARAGE.

#### From New Haven:

1. Take I-91 North to EXIT 22N (Route 9 North).
2. Take Route 9 North to EXIT 26 (Downtown New Britain).
3. GO STRAIGHT at the end of the ramp onto Columbus Blvd.
4. Continue past the New Britain Police Department on the left. TURN LEFT immediately after the sculpture made of bars on the left.
5. 30 Bank St. is on the right. Go to the stop sign on Bank St. and CONTINUE STRAIGHT INTO THE PARKING GARAGE.