



**State Rehabilitation Council**  
to the  
**Bureau of Rehabilitation Services**



Minutes of the September 15, 2010 Meeting

**Protection & Advocacy Training Room**  
**60 B Weston Street, Hartford**

*Attendance*

Present

**SRC Members:** Michele Fontaine, Heidi Forrest, Sarah Harvey, Jan Hasenjager, Roberta Hurley, Sandy Inzinga, Barbara Konow, Jim Quick, John F. Sims, Janette Williams, Victor Xavier

**BRS Staff:** Kathy Blewett & Evelyn Oliver Knight

**Volunteers:** Gladys Brooks, Mick Posner

**Visitor:** Linda Mizzy, CAP

Excused

**SRC Members:** Laraine Bronski, Sharon Denson, Mary Pierson Keating, Simone Mason and Laura Micklus

**BRS Staff:** Amy Porter

**Volunteers:** Jennifer Hannah

*\*Volunteers – Persons interested in the SRC, but not appointed as Members are considered Volunteers. Volunteers may attend meetings and work on committees, but may not vote on any action. When new members are sought for the SRC, Volunteers can be considered for membership.*

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Chair Sandy Inzinga convened the meeting at 1:13 PM.

- Introductions were made.
- Mary not able to be here today due to recent surgery.
- Motion to accept minutes: Janette motioned, John seconded. Minutes accepted as read.

#### Chairperson's Updates – Sandra Inzinga

1. Needs assessment and strategic plan are in today's packet. Approved and final.
  - Next steps: Present documents to Amy Porter (Sandy)
  - Sandy's term ends 12/31/10. Documents will serve as guiding principles for new chair
2. Sandy is scheduled to attend (pending approval) the National Coalition of State Rehabilitation Councils (NCSRC) and the Council of State Administrators of Vocational Rehabilitation (CSAVR) conferences November 6-11, 2011.
3. Dates for 2011 SRC Meetings:
  - **January 19; March 16; May 18; July 20; September 21; November 16**
  - Question re: combining one SRC meeting w/BESB SRC in order to attend both meetings.
    - a. Roberta volunteered to represent the SRC at BESB meetings: Barbara motioned, Heidi seconded. Motion carries.
    - Evelyn or Sandy to discuss w/BESB SRC representative to BRS SRC w/BESB.
  - b. Meeting Dates for 2011: John moved, Barbara second. Motion carries. Dates accepted
4. Officer elections will be held at November meeting  
Anyone considering becoming an officer can nominate themselves
  - Evelyn to send out more information to interested parties. Let Evelyn know.
5. SRC Annual Report is due in December  
Report from each subcommittee needed; drafts due by October 15, 2010.

#### Treasurer's Report

1. Biggest changes to budget are monies spent for YLF and outstanding interpreter services.
2. Question remains as to whether SRC can print documents/materials
  - a. Kathy we can make request this year.
  - b. Suggestion that SRC should print materials for BRS public meeting
  - c. Suggestion to have business partnership subcommittee to develop proposal re: marketing tools. Need clear concise justification as to what tools are required, estimated budget. Roberta to develop draft brochure for Evelyn (Business Partnership)

### BRS Update (Kathy Blewett)

1. Annual BRS staff meeting on 9/29/2010
2. New staff, significant # of new staff; multiple postings still open; increase Employment specialist to 3per region
3. Staff training: federal policy, fiscal issues
4. System 7 working more smoothly
5. Education Service Specialist in Central Office open; Supervisor position in Southern Region open.
6. Four-year budget projection; asking for additional funds w/plans to spend
7. Positions currently funded by ARRA will be picked by federal monies after 2011.

### Liaison's SRC Update (Evelyn Oliver Knight)

1. State plan approved at CT level, waiting federal approval
2. Public meeting (November), see handout for more information
  - a. SRC representatives to attend one meeting (would like SRC representative to speak re: SRC)
  - b. Would like several members at each meeting
  - c. Agenda: Welcome, overview of website, consumer question (open forum), 1:1 conservation
    - i. for consumer that cannot attend, can send comments in writing
    - ii. discussion re: accessibility options for deaf consumer
    - iii. public comment period ends November 30.
3. Staff meeting: Evelyn presenting info re: SRC and State Plan
  - a. SRC members can attend staff meeting with prior approval by BRS; contact Evelyn if interested in attending.
4. IRI Study Group: presenting results of report on 10/19/2010; published report shortly to be released; looking for new topics (information in packet)
5. Mileage sheets will be sent by e-mail. Mail original to Evelyn.

### Committee Reports

1. **Business Partnership** – Roberta Hurley  
Lack of training for CRP staff; need to survey what CRP's training needs are. TACE did recent survey – will check re: results. Subcommittee developed survey if we need to disseminate it. Working on brochure. Working w/Connect-Ability re: employment summit
2. **Consumer Satisfaction** – Barbara Konow  
Develop draft walk-in protocol for SRC visits at 15 BRS offices. BRS District Directors interested in having SRC visit. Looking for feedback from SRC members to complete office visit and telephone contact. SRC gave input at meeting; subcommittee to revise draft process; Two SRC members to visit each office.

3. **Intercouncil Nominations** – John F. Sims

Heidi Forrest nominated Mick Posner: he was present at the meeting. Mary Keaton nominated Mark Longo for membership in the Business category. Tanisha Minnis will return to the SRC representing the 121 Project for Native American constituents.

4. Legislation/Policy & Planning – Heidi Forrest

Working on ideas, need Laraine's approval: adult/parent forum to discuss rights post-high school. Potential contact maybe Advocacy Unlimited (Newington but moving to CVH) CVH may be possible location or CHA (CT Hospital Association of Wallingford).

Consumer Issues

Consumers Issues: tabled until next meeting because was Sharon not present today.

Adjournment

John moved to adjourn. Janette seconded. Meeting adjourned at 3:03pm.