

Platforms Best Practices:

- Best Practice 1.** Major applications should be placed on uniformly configured servers to make overall maintenance, support, and recovery less expensive.
- Best Practice 2.** When considering new servers or upgrades take into consideration future growth when sizing the platforms.
- Best Practice 3.** Build in the ability to securely manage remote servers and clients to reduce system administration costs.
- Best Practice 4.** Always test new hardware and software updates (i.e., service packs & firmware) in a test environment before implementing in a production environment.
- Best Practice 5.** Follow policies for properly disposing of old computer systems; ensure that hard drives are properly erased or destroyed.