



STATE OF CONNECTICUT
DEPARTMENT OF EMERGENCY SERVICES & PUBLIC PROTECTION
DIVISION OF EMERGENCY MANAGEMENT & HOMELAND SECURITY



TO: State Agency Commissioners and State Agency Heads

FROM: William P. Shea, Deputy Commissioner
Division of Emergency Management and Homeland Security

DATE: April 20, 2015

RE: Schedule of Applicants' Briefings for FEMA Public Assistance for DR-4213-CT, January 26-28, 2015 Severe Winter Storm and Snow Storm for New London, Tolland and Windham Counties.

Attached you will find the schedule of Applicants' Briefings for Federal Emergency Management Agency (FEMA) Public Assistance #DR-4213-CT.

Eligible applicants under the Public Assistance (PA) Program are: **State of CT Agencies, Local Governments, Special District Governments, Tribal Nations and certain Private Non-Profit Organizations** that own or operate facilities which provide certain services of a governmental nature such as: Education, Medical Care, Custodial Care, Emergency Services, and Utilities.

The State Agency Applicants' Briefing is scheduled for Friday, May 1, 2015 from 10 am to noon at the Division of Emergency Management and Homeland Security Offices, 25 Sigourney Street, 6th Floor, Hartford CT. You are also welcome to send a representative to one of the other briefings, if that is more convenient.

At the Applicants' Briefings, applicants will be asked to complete a Request for Public Assistance (RPA) form and sign a Receipt of List of Assurances document. The remainder of the briefing will consist of an explanation of the application process by staff of the Department of Emergency Services and Public Protection Division of Emergency Management and Homeland Security (DESPP/DEMHS), followed by a question and answer period. FEMA Public Assistance staff will also be available to answer questions.

It is essential that all eligible applicants send a representative to the Applicants' Briefing for State Agencies, Make-Up Session, or any of the County briefings. It is strongly recommended that the representative be the applicant's chief financial officer (or designee) or department head (or designee).

25 Sigourney Street, 6th floor, Hartford, CT 06106
Phone: 860.256.0800 / Fax: 860.256.0815
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We are also asking your help in informing special district governments and essential services Private Non-Profit (PNP) organizations that may be eligible for Public Assistance. Please see attached.

If you have any questions, please contact Dana Conover, Public Assistance Coordinator, at 860.883.3904 or via e-mail at dana.conover@ct.gov. Additional DESPP/DEMHS staff members are also available to assist to include: Judy Pahl at 860.256.0877 or via e-mail at judy.pahl@ct.gov; Mark Scerra at 860.256.0831 or via e-mail at mark.scerra@ct.gov; Daniel Dube at 860.256.0917 or via e-mail at daniel.dube@ct.gov; and Bryan Gran at 860.256.0831 or via e-mail at bryan.gran@ct.gov.

We look forward to seeing you at the Applicants' Briefing.

Sincerely,

A handwritten signature in black ink, appearing to read "Will. P. Shea", followed by a long horizontal line extending to the right.

William P. Shea
Deputy Commissioner
Department of Emergency Services and Public Protection
Division of Emergency Management and Homeland Security

Attachment