



Request for Exception to an Administrative Directive

Connecticut Department of Correction

CN 1302
REV 11/15/10

Administrative Directive Number: 10.6	Title: Inmate Visits
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I request approval of the following exception to the above referenced directive (provide detailed explanation):

The following language is recommended which upon the Commissioner's decision, would allow authorization of the Unit Administrators of York Correctional Institution and Manson Youth Institution to make specific facility policy and procedure adjustments:

Addition of a new section as follows:

Section 9. Applicability to Inmates under 18 years of age.

The provisions of this Administrative Directive may be changed on a facility specific basis to accommodate the management of inmates under the age of 18 years of age as requested by the Unit Administrators of Manson Youth Institution and York Correctional Institution.

Re-numbering of existing Section 9. Exceptions to Section 10. Exceptions.

See attached documents

ORIGINATOR

Name: [Redacted]	Title: [Redacted]	Date: 01/02/14
Signature: [Redacted]	Facility/Unit: [Redacted]	

UNIT/DISTRICT/DIVISION RECOMMENDATIONS

Approved	Denied	Signature	Date
<input checked="" type="checkbox"/>	<input type="checkbox"/>	Unit Administrator's signature: [Signature]	Date: 1/8/14
<input type="checkbox"/>	<input type="checkbox"/>	District Administrator's signature: (only needed if originating from a facility)	Date:
<input checked="" type="checkbox"/>	<input type="checkbox"/>	Division Administrator's signature: [Signature]	Date: 1/24/14

COMMISSIONER'S DECISION

This request is: **APPROVED** **DENIED** Effective date of request: When practicable

This exception is valid through: _____, by which the exception must be re-requested.

This exception is valid until such time as the Administrative Directive is updated.

This exception shall be added immediately to the Administrative Directive.

Commissioner's signature: [Signature]	Date: 1/24/14
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