



# Request for Exception to an Administrative Directive

## Connecticut Department of Correction

CN 1302  
REV 11/15/10

Administrative Directive Number: **10.6**

Title: **Inmate Visits**

I request approval of the following exception to the above referenced directive (provide detailed explanation):  
**The following changes are recommended to A.D. 10.6 Inmate Visits . These changes would allow Unit Administrators further discretion in providing for Level 4 Contact Visits.**

Current language:

**Section 6(L)(1).**

- a. six (6) months at current security level;
- b. free of Class A disciplinary reports for two (2) years, unless waived by the Unit Administrator. Free of Class A disciplinary report for Assault on a Department of Correction Employee for duration to be determined by the Unit Administrator but not less than two (2) years. The Unit Administrator may request a waiver regarding these time frames through the appropriate District Administrator
- c. free of other disciplinary reports for six (6) months, unless waived by the Unit Administrator;
- d. positive program and work performance for one (1) year;
- e. if unsentenced , bond below \$250,000;
- f. if under the age of 21, enrolled in General Equivalency Diploma preparation program; and,
- g. consistent with Administrative Directive 9.4, Restrictive Status, not classified a High Security Inmate.

Updated language:

**Section 6(L)(1).**

- a. six (6) months at current security level, unless waived by the Unit Administrator.
- b. free of Class A disciplinary reports for two (2) years, unless waived by the Unit Administrator. Free of Class A disciplinary report for Assault on a Department of Correction Employee for duration to be determined by the Unit Administrator but not less than two (2) years. The Unit Administrator may request a waiver regarding these time frames through the appropriate District Administrator
- c. free of other disciplinary reports for six (6) months, unless waived by the Unit Administrator;
- d. positive program and work performance for one (1) year, unless waived by the Unit Administrator;
- e. if unsentenced , bond below \$250,000, unless waived by the Unit Administrator;
- f. if under the age of 21, enrolled in General Equivalency Diploma preparation program, unless waived by the Unit Administrator; and,
- g. consistent with Administrative Directive 9.4, Restrictive Status, not classified a High Security Inmate.

See attached documents

**ORIGINATOR**

Name: [Redacted] Title: [Redacted] Date: **10/31/2013**

Signature: [Redacted] Facility/Unit: [Redacted]

**UNIT/DISTRICT/DIVISION RECOMMENDATIONS**

Approved	Denied	Signature	Date
<input type="checkbox"/>	<input type="checkbox"/>	Unit Administrator's signature:	Date:
<input type="checkbox"/>	<input type="checkbox"/>	District Administrator's signature: (only needed if originating from a facility)	Date:
<input checked="" type="checkbox"/>	<input type="checkbox"/>	Division Administrator's signature: <i>Caryl I. Cepelak</i>	Date: <b>10/31/13</b>

**COMMISSIONER'S DECISION**

This request is:  **APPROVED**     **DENIED**    Effective date of request: As Practicable

- This exception is valid through: \_\_\_\_\_ , by which the exception must be re-requested.
- This exception is valid until such time as the Administrative Directive is updated.
- This exception shall be added immediately to the Administrative Directive.

Commissioner's signature: *James E. [Redacted]* Date: **11/4/13**